

SEMESTER I

PCSWA20 - INTRODUCTION TO SOCIAL WORK AND SOCIOLOGY

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|---|-------------|-----------------|-----|---------|-------|
| 1 | 1 | PCSWA20 | Introduction to Social Work and Sociology | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES

- To gain an understanding of the concepts and the different processes of social work with special reference to Indian society.
- To develop in students a knowledge base about the Indian society.
- To help students understand concepts of social stratification, social control and social change.
- To give an insight to students about the various Indian Social Problems and their role in tackling them.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1 : Able to Understand Social Work as a Profession.

CO2 : Understand various ideologies of social work.

CO3: Become aware of the emergence, growth and development of Social Work as a Profession

CO4: Consciously use Social Work knowledge and demonstrate professionalism as a trainee

CO5: Gain wider knowledge on diverse approaches and be able to appropriately use theories and approaches in her field work placements and Practice Social Work in an International context.

| CO/PSO | PSO | | | | | |
|------------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | M | H | H |
| CO2 | H | M | H | H | M | H |
| CO3 | H | H | M | H | H | M |
| CO4 | H | M | H | M | H | M |
| CO5 | H | M | H | H | M | H |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | M | H | H | M | H | H |
| CO2 | M | H | H | H | H | H |
| CO3 | M | H | H | H | H | H |
| CO4 | M | H | H | H | H | H |
| CO5 | L | H | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I : Introduction

(15 hours)

- 1.1 Historical background of Social Work in India - Concept, Philosophy, Principles (K1, K2)
- 1.2 Social Work Profession – Components, Values, (K1, K2, K3, K4)
- 1.3 Status, Code of Ethics, (K1, K2, K3)
- 1.4 Problems (K2, K3, K4)
- 1.5 Methods of Social Work and Changing trends in Social Work - (K1, K2, K3)
- 1.6 Role of Social Worker and the government in promoting Social Work profession in India (K1, K2, K3, K4, K5, K6)

Unit II: Society:

(15 hours) 2.1 Meaning

of Society, (K1, K2,)

2.2 Major elements of Society (K1, K2,)

2.3 Individuals, Group, Association, Institution (K1, K2)

2.4 Social System, Status, Role and Role Conflicts. (K1, K2)

2.5 Social Processes: Concept (K1, K2)

2.6 Social Processes - Co-operation, Competition, Conflict, Accommodation, Assimilation (K1, K2, K3)

Unit III: Culture:

(15 hours)

3.1 Concept of Culture (K1, K2)

3.2 Culture as a system of norms, folkways, mores (K1, K2, K3)

3.3 Institutions and Laws; (K1, K2)

3.4 Functions of culture (K1, K2,K3)

3.5 Major elements of Indian Culture (K1,K2)

3.6 Cultural lag theory and its application to Indian Society.(K1,K2,K3,K4,K6)

Unit IV: Social Change

(15hours)

4.1 Concept of Social Change (K1, K2, K4)

4.2 Factors and process of Social Change in India- (K1, K2, K6)

4.3 Urbanization (K1,K2)

4.4 Industrialization, (K1,K2)

4.5 Modernization, (K1,K2)

4.6 Westernization and Sanskritization (K1,K2)

Unit V: Social Stratification in India:

(15 hours)

5.1 Concept of Stratification (K1, K2, K3)

5.2 Concept of Class and Caste. (K1, K2, K3)

5.3 Social Control: Concept, types and functions (K1, K2,K3)

5.4 Major agents of social control – Family, religion (K1, K2,,K4)

5.5 Education, law, tradition, customs and mores (K1,K2,K3)

5.6 Institutions: Religious, Economic, Educational, Social and Political (K2,K3,K4,K5)

Books for Study and Reference:

1. Sharmas G.L. – Caste, Class and Social Inequality in India, Vol. II – Mangal Deep Publications, 2003
2. Rameswari Devi and Ravi Prakash – Social Work Methods and Practices and Perspectives, Vol. I and II - Mangal Deep Publications, 2004.
3. John Allan, Bob Pease and Linda Briskman – Critical social work – an introduction to theories and practice-Mangal Deep Publications, 2003.
4. Dr.S.Radhakrishnan – Encyclopaedia of Social Work in India – Published by the Planning Commission , Govt. of India, 1968.
5. D.Paul Choudhari – Introduction to Social Work – Atmaram & Sons, Delhi, 2005.
6. Surjit S.Dooper, Sharon E.Moore – Social Work Practice with Culturally Diverse People – Sage Publications, New Delhi, 2001.
7. Alice Lieherman – The Social Work Outlook – Pine Forge Press, New Delhi, 1998.
8. Vidhya Bhushan, D.R.Sachdeva – An Introduction to Sociology – Kitab Mahal, Allahabad, 2005.

9. C.N.Sankar Rao – principles of Sociology – S./Chand & Company, New Delhi, 2005.
 10. W.S. Wallis, M.N. Willey – Introduction to Sociology – KSK Publishers, New Delhi, 2003.

SEMESTER I

PCSWB20 - SOCIAL CASE WORK

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|---------------------|-------------|-----------------|-----|---------|-------|
| 1 | 1 | PCSWB20 | Social Case Work | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES

- To understand the values and principles of social work and to develop the capacity to practice them.
- To develop in students an understanding of and an ability to adopt a multidimensional approach in assessment and intervention.
- To understand and apply the models of case work practice in different settings.
- Comprehend theory, models and approaches of social case work.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1: Analyze and practice the basic philosophy, principles and values of social work as a method of social work.

CO2: Effectively understand the scope of social work

CO3: Study and support the application of theories and models in addressing the problems of individuals

CO4: Appreciate and practice the basic philosophy, principles and values of social work as a method of social work.

CO5: Acquire skills in recording, reflecting and evaluating on the work to grow professionally

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | M | H | H |

| | | | | | | |
|------------|---|---|---|---|---|---|
| CO2 | H | H | H | H | H | H |
| CO3 | H | M | H | H | H | H |
| CO4 | H | H | H | H | H | H |

| CO/PO | PO | | | | | |
|------------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | H | H | H | H | M |
| CO2 | H | H | H | M | H | H |
| CO3 | M | H | H | H | H | H |
| CO4 | H | H | H | H | H | M |
| CO5 | H | M | M | H | M | H |

(Low - L, Medium – M, High - H)

Unit I: Historical Development

(15 hours)

- 1.1 Historical development of social casework as a method of social work practice **(K2,K1)**
- 1.2 Scope and limitations **(K2,K1)**
- 1.3 Objectives of working with individuals **(K3,K2)**
- 1.4 Values Worth and dignity of clients, uniqueness and individuality, problem solving capacity and self-determination, confidentiality and mobilizing resources **(K4,K3)**
- 1.5 Principles of acceptance, individualization, client participation, controlled emotional involvement. **(K5,K3)**

Unit II: Different Process of Case Work

(15 hours)

- 2.1 Components: Person and family, problem, agency resources and process **(K5,K3)**
- 2.2 Phase 1 – Exploration of person in environment, multi-dimensional assessment and planning.
- 2.3 Multidimensional intervention **(K6,K5,K3)**
- 2.4 Phase II – Implementing and goal attainment. **(K6,K5,K3)**
- 2.5 Phase III – termination and evaluation, follow up. **(K6,K4)**

Unit III: Tools and Techniques of Case Work

(15 hours)

3.1 Techniques in Case work (K5,K3)

3.2 Supportive Techniques: acceptance, assurance, ventilation, emotional support, action oriented support and advocacy (K5,K3)

3.3 Enhancing resources techniques, procuring material help, environment modification and enhancing information (K6,K4,K2)

3.4 Counseling techniques- Reflective discussion, advice, motivation, clarification, modeling, role-playing, reality orientation, partialisation, confrontation and reaching out (K5,K4,K2)

Unit IV: Supporting Tools

(15 hours)

4.1 Casework tools: Verbal and non-verbal communication, listing, observation, questioning, giving feedback (K6,K3)

4.2 Interviewing process, home and collateral contacts. (K4,K2,K1)

4.3 Recording: Meaning, uses (K2,K1)

4.4 Principles and types of recording (K3,K4)

4.5 Narrative, process and summary – (K3,K1)

4.6 Use of Genogram and Eco map in records. (K4,K3,K2)

Unit V: Rapport building Process

(15 hours)

5.1 Use of relationship in the helping process (K4,K3,K2)

5.2 Empathy, nurturing (K3,K2)

5.3 Authority, professional (K3,K2)

5.4 Fostering clients growth (K3,K2)

5.5 Problems in helping relationship, resistance, (K5,K3,K2)

5.6 Transference and counter transference. (K5,K3,K2)

Books for Study and Reference:

1. P.K.Upadhyey – Social Case Work – Rewat Publications, Jaipur, 2003.
2. Prakash M. Katare – Social Work and Rural Development – Arise Publishers & Distributors, New Delhi, 2006.
3. Sanjay Bhattacharya – Social Work: An Integrated Approach – Deep and Deep Publications, New Delhi, 2005.
4. V.Ramamurthy – Guidance and Counselling of HIV/AIDS – Tarum Offset, New Delhi, 2004.
5. S. Narayanan Rao – Counselling and Guidance, 2nd Edition – Tata McGraw Hill Publishing, New Delhi, 2006.

6. Helen Harris Pearlman – Social case work-A problem solving process – university of California press - 2002
7. Grace Mathew – An introduction to Social case work – Tata Institute of social sciences – 1992 -Mumbai

SEMESTER I

PCSWC20 – SOCIAL GROUP WORK

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|---------------------|-------------|-----------------|-----|---------|-------|
| I | I | PCSWC20 | Social Group Work | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES

- To understand the significance of the group in the society.
- To acquire knowledge on Group dynamics.
- To understand values and principles of group work.
- To develop skills to apply group method for developmental and therapeutic work.
- To understand social group work as a method of social work

COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes

CO1: Develop the students on the activities of group work process, types of group, characteristics of group, group dynamics and plan interventions based on appropriate Group Work models

CO2: Understand the significance of Social Group Work

CO3: Acquire knowledge, skills and values in practicing Social Work with Groups through Programme Planning

CO4: Examine the role of group worker in different settings

CO5: Acquire skills in recording and evaluation

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | M | H | H | M |
| CO2 | H | M | H | H | M | H |
| CO3 | M | H | H | M | H | H |
| CO4 | H | H | M | H | H | M |
| CO5 | H | M | H | H | H | M |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | M | H | H | H | H | M |
| CO2 | M | H | H | H | H | H |
| CO3 | M | H | H | H | H | H |
| CO4 | H | H | H | M | H | H |
| CO5 | M | H | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I: Social Group

(15 hours)

- 1.1 Meaning, Definition, Characteristics, (K3,K1)
- 1.2 Reasons for group formation, (K3,K2)
- 1.3 Types of groups, (K3)
- 1.4 Stages of group development, (K4,K3,K2)
- 1.5 Models of group work, Group dynamics (K4,K3,K2)
- 1.6 Membership, Cohesiveness, Group norm, Bond, Attraction, Communication and Interaction pattern, Problem solving, Goal setting, Mutual aid. (K5 K3,K2)

Unit II: Social Group Work

(15 hours)

- 2.1 Definition, Objectives (K3,K1)
- 2.2 Principles of Group work , Historical development of group work in India (K3,K2)
- 2.3 Values and Characteristics of group work(K6,K3,K2)
- 2.4 Goals and Functions of group work (K5,K3)
- 2.5 Relationship between Casework and Group work (K4,K3,K2)

- 2.6 Group work process - Intake, Study, Diagnosis, Treatment, Evaluation, Termination and Follow-up. (K6,K4,K3,K2)

Unit III: Programme Planning (15 hours)

- 3.1 Meaning of Programme Planning (K2,K1)
- 3.2 Purpose of Programme Planning (K3,K2)
- 3.3 Principles of program planning (K4,K3,K2)
- 3.4 Importance of programme in group work, (K5,K2)
- 3.5 Role of group worker in programme planning (K4,K2)
- 3.6 Programme laboratory values, tools and techniques - Games, Singing, Dancing, Dramatics, Street play, Puppetry, Role play, Group discussions, Social drama, Brain storming, Camping - Sociometry and Sociogram. (K6,K5,K2)

Unit IV: Application of Group Work and Role of Group Worker (15 hours)

- 4.1 Group work in family service agencies, Hospitals, Correctional agencies, Schools, Urban and Rural Community development settings (K6,K4)
- 4.2 Limitation of group work practice (K3,K2)
- 4.3 Qualities of group worker (K4,K3)
- 4.4 Leadership, Supervision -Meaning and definition(K2,K1)
- 4.5 Theories and qualities of a leader (K5,K3)
- 4.6 Role of group worker. (K6,K2,K1)

Unit V: Group Work Recording and Evaluation (15 hours)

- 5.1 Recording in group work, Meaning, (K2,K1)
- 5.2 Purpose, Principles of recording (K5,K4,K2)
- 5.3 Contents of group work records (K3,K2)
- 5.4 Types of records (K2)
- 5.5 Evaluation - purpose, Content of Evaluation, Evaluation of Group, (K4,K3)
- 5.6 Evaluation of Member's contribution to group.(K3,K2,K1)

Books for Study and Reference:

1. David W.Johnson, Frank P Johnson – Joining Together Group Therapy and Group Skills – 6th edition, Allyn and Bacon Publications, U.S.A., 1997.
2. Sanjay Bhattacharya – Social Work: An Integrated Approach – Deep and Deep Publications, New Delhi, 2005.

3. Mark Doel and Catherine Sawdon – The Essential Group Worker – Teaching and Learning Creative Group Work - Jessica Kinsley Publishers, London, 1999.
4. M.R.Kamble – Social Work with Children – Sheetal Printers, Jaipur, 2007.
5. Gisela Konopka – Social group work – A helping process – prentice hall college div – 1983.
6. Tom Douglas – Basic Group work – Routledge, 2000.
7. S.Rengasamy – Student’s Guide to Social Group Work - Second Draft, Tamilnadu, 2010.
8. Charles H.Zastrow – Social Work with Groups - New Delhi, 20

PESWA20 -ELECTIVE I A - SOCIAL PROBLEMS

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|-------------------------------|-------------|-----------------|-----|---------|-------|
| I | I | PESWA20 | Elective I A: Social problems | Theory | Elective | 5 | 4 | 100 |

COURSE OBJECTIVES

- To expose the students to various social problems.
- To give them knowledge about the weaker sections.
- To develop an understanding on various theories of social problems.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1: Bring changes in the social structure without violence and coercion.

CO2: Modify the malfunctioning of the social and economic institutions.

CO3: Analyze social problems and highlight the significance of social work intervention in the Indian context.

CO4: Understand and keep in pace with the disasters and find ways to handle or manage disasters.

CO5: Critically analyze the impact of social problems on the society.

| CO/PSO | PSO | | | | | |
|------------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | M | H | H | M |
| CO2 | H | M | H | H | M | H |
| CO3 | M | H | H | M | H | H |

| | | | | | | |
|------------|---|---|---|---|---|---|
| CO4 | H | H | M | H | H | M |
| CO5 | H | M | H | H | H | M |

| CO/PO | PO | | | | | |
|--------------|------------|------------|------------|------------|------------|------------|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | M | M | H | M | H | H |
| CO2 | H | M | H | M | M | H |
| CO3 | H | H | H | H | H | H |
| CO4 | M | H | H | M | H | H |
| CO5 | H | M | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I:

(15 hours)

- 1.1 Social Disorganization : Definition and concept **(K1,K2)**
- 1.2 Social Pathology : Meaning, and concept **(K1,K2)**
- 1.3 Social problems : Meaning, definition and concept **(K1,K2)**
- 1.4 Social Deviance: concepts, nature, cause **(K1,K2)**
- 1.5 Characteristics of social problems and social deviance**(K3,K2)**
- 1.6 Problems resulting from catastrophes: fire, drought, flood, earthquake, war and influx of refugees. **(K2,K4,K3)**

Unit II:

(15 hours)

- 2.1 Theories of social deviance: biogenic, Psychogenic and sociological **(K6, K4,K5,K3)**
- 2.2 Deviant Sub-culture and their interactions with normal society. **(K5,K4,K3)**
- 2.3 Poverty- concepts, causes, strategies effective measures for poverty alleviation **(K6,K5,K4,K2)**
- 2.4 Over population-Causes, effects, policy **(K6,K5,K4)**
- 2.5 Illiteracy--causes, National policy on education, Adult Education Program— **(K5,K4,K3,K2)**
- 2.6 Unemployment and underemployment- types, causes,consequences and measures taken **(K5,K4,K6,K2)**

Unit III:

(15 hours)

- 3.1 Problems of vulnerable groups-Women, Child, Youth and Aged **(K5,K4,K2)**

3.2 Problems of ill housing and slums—(K5,K4,K3)

3.3 Morbidity and mortality-(K6,K2,K4,K5)

3.4 Communicable diseases-(K6,K2,K4)

3.5 AIDS- (K6, K4,K2)

3.6 Malnourishment and nutritional disorders (K6,K4,K3)

Unit IV:

(15 hours)

4.1 Specially challenged meaning and concepts (K4,K5,K2)

4.2 Problems of the differently abled and the services available (K6,K5,K4)

4.3 Crime and correctional administration (K6,K4,K2)

4.4 Delinquency nature, Types and prevention (K6,K5,K4,K2)

4.5 Female infanticide—(K5,K4,K3)

4.6 Common problems street children, beggary,prostitution, LGBT-(K5,K4)

Unit V:

(15 hours)

5.1 Problems of social stratification Scheduled caste, Tribe and denotified communities—
(K6,K5,K4),

5.2 Alcoholism (K6,K5,K4,K3)

5.3 Drug addiction—(K6,K5,K4,K3)

5.4 Suicide (K6,K5,K3)

5.5 Corruption --- (K6,K4,K5)

5.6 Impact of social media---(K6,K5,K4,K2)

Books for Study and Reference

1. D. Rajasekar - Poverty Alleviation, Strategies of NGOs - Concept Publication Company, New Delhi.
2. G.L. Sharma – Caste and Class and Social Inequality in India - Mangal Deep Publishers, Jaipur, 2003
3. Manoranjan Mohanty – Class, Caste, Gender - Sage Publishers, New Delhi, 2004
4. Stephen P. Marks, Harvard University - The Right to Development, Sage Publishers - New Delhi, 2004.
5. G.R.Madan – Indian Social problems – Allied publishers, 1966.

SEMESTER I
PISWA20 - IEC- DISASTER MANAGEMENT

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|---------------------|-------------|-----------------|-----|---------|-------|
| I | I | PISWA20 | Disaster Management | Theory | Core | | | 100 |

COURSE OBJECTIVES

- To provide students an exposure to disaster management, their significance and types.
- To enhance the awareness of institutional processes in disasters.
- To ensure the students to understand the relationship between vulnerability, disaster, disaster prevention and risk reduction.
- To gain preliminary knowledge of Disaster Risk Reduction(DRR)
- To develop ability to respond to their surroundings with disaster response where they live.

COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes

CO1 :Understanding of the process of Disaster Management and the various types of disasters.

CO2: Enhance the students to acquire knowledge on response to disasters and disaster cycle

CO3: Practice the role of the Social Worker in Disaster Management and legislation related to it

CO4: Equip themselves to work in disaster situations and Expose knowledge on the impact of disaster on individual and community

CO5: Develop skills to analyze the factors leading to disaster

| CO/PSO | PSO | | | | | |
|------------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | M | H | M |
| CO2 | M | H | M | H | M | H |
| CO3 | H | H | H | H | H | H |
| CO4 | H | M | H | H | L | H |
| CO5 | M | M | H | M | H | M |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | M | M | M | H | H |
| CO2 | M | H | H | M | H | H |
| CO3 | M | H | H | H | H | H |
| CO4 | M | H | H | H | H | H |
| CO5 | M | M | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I: Concept of Disaster Management

- 1.1 Basic concepts of disaster management (K2,K1)
- 1.2 Definition: Disaster, Hazards, Vulnerability, Risks (K2,K1)
- 1.3 Disaster Types of disaster- natural and manmade disasters-(K3,K2)
- 1.4 Disaster risk Management (K2,K1)
- 1.5 Risk analysis techniques(K6,K5,K3)
- 1.6 Process and steps of Risk assessment. (K4,K2)

Unit II: Response to Disaster Management

- 2.1 Emergency Response (K3,K2)
- 2.2 Crisis management (K2,K3)
- 2.3 Hazards vulnerability, (K2,K3)
- 2.4 Disaster Risk mitigation (K2,K1)
- 2.5 Response, Relief, Reconstruction, Rehabilitation. (K6,K4,K1)
- 2.6 Disaster cycle - Phase,Culture safety, Prevention, Mitigation and Preparedness.(K5,K3)

Unit III : Legislation

- 3.1 Government intervention (K5,K3,K1)
- 3.2 Institutional Mechanisms of Disaster Components of disaster. (K4,K3)
- 3.3 Water, Food, Sanitation, Shelter, Health Institutional Arrangements(K4,K2)
- 3.4 Disaster relief Management Acts (K5,K4,K3)
- 3.5 Policies, Plan for relief (K3,K2,K1)
- 3.6 Programmes and legislation.(K5,K3,K2)

Unit IV: Disaster risk management

- 4.1 Hazards risk management Climate Changes and variability **(K2,K1)**
- 4.2 causes, impacts of climate changes **(K2,K1)**
- 4.3 Pollution - Air Pollution, Water Pollution, Soil Pollution. **(K2,K1)**
- 4.4 Relevance and Disaster risk **(K2,K4)**
- 4.5 Urban rural risk management**(K5,K2,K1)**
- 4.6 Role and Responsibilities of community, Panchayat raj institution/ Urban Local bodies. **(K6,K4,K3,K2)**

Unit V: Risk Assessment

- 5.1 Industrials Hazards risk management process, **(K4,K2,K1)**
- 5.2 Natural hazard/ risk assessment, **(K4,K2,K1)**
- 5.3 Understanding climate risk, Mapping of risk assessment, **(K6,K2,K1)**
- 5.4 Decision making for risk reduction, Problems in risk assessment, **(K5,K2)**
- 5.5 Activities and roles of the community action on Risk reduction, **(K3,K2)**
- 5.6 Participatory risk assessment ,Participatory risk assessment methods.**(K6,K2)**

Books and Reference:

1. Singhal J.P Disaster Management, Laxmi Publication,2010.
2. Tushar Bhattacharya, Disaster Mangment and science,McGraw Hill India Education Pvt.Ltd., 2012
3. Gupta Anil K, Sreeja S.Nair. Environmental Knowledge for Disater Risk Management,NIDM,New Delhi, 2011
4. Kapur Anu Vulnerable India :A Geographical Study of disaters, IAS.
5. Govt.of India: Disaster Management Act, Government of India, New Delhi, 2005
6. Government of India, National Disaster Management Policy, 2009.

SEMESTER I

PCSWD20 – CONCURRENT FIELD WORK

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|-----------------------|-------------|-----------------|-----|---------|-------|
| 1 | 1 | PCSWD20 | Concurrent Field Work | Practical | Core | 16 | 6 | 100 |

COURSE OBJECTIVES

- To develop self as a professional through acquiring knowledge, skills, attitudes and values appropriate for Social Work practice
- To enhance understanding of the socio-economic-cultural –rural realities
- To be oriented to rural life, enhance group living and leadership through planning and organisation of the rural camp
- To analyse the social system and its impact on individuals, groups, family, community and understand the role and functioning of organisations- Governmental and Non- Governmental

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1: Acquire knowledge, attitude and values for professional practice

CO2: Develop skills to analyse socio –economic-cultural-rural realities and their impact on individuals, families, groups and communities

CO3: Initiated and use to acquiring skills in systematic observation, critical analysis, develop a spirit of inquiry and document learning through preparation of family and community profile/reports

CO4: Understand the role of a Social Worker in an agency and in the community

CO5: Enhance their ability to plan, organize programmes and contribute as a team member

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | H | H | H |
| CO2 | H | H | H | H | M | H |
| CO3 | H | H | H | H | H | H |
| CO4 | H | M | H | H | L | H |
| CO5 | M | M | H | M | H | M |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | M | H | M | H | M |
| CO2 | M | H | M | H | M | H |
| CO3 | H | M | H | M | H | M |

| | | | | | | |
|------------|---|---|---|---|---|---|
| CO4 | H | H | H | H | M | M |
| CO5 | H | H | H | H | H | H |

(Low - L, Medium – M, High - H)

The students are involved in supervised visits to a minimum of 15 agencies. NGO's, Hospitals, Industries and Government welfare agencies are visited with the purpose of observing and learning the administrative structure, aims & objectives, general, specific and welfare activities.

In addition the students are taken on a 10 days Rural camp during which they stay in a selected village and study the community living, develop rapport, do a statistical survey, identify specific social problem, organize and conduct an awareness program.

During observation visit students are expected to prepare a field work report for every agency and submit. During rural camp daily activity report and a comprehensive report is prepared and submitted. Regular review conferences are conducted by the field work supervisor. At the end of the semester a viva is conducted by an external examiner and marks are awarded.

Objectives of the Camp:

1. Living out experience
2. Learn, understand and accept different cultures.
3. Learn about basic research methods.
4. Learning skills in PRA methods.
5. Organizing and conducting awareness programmes.

Schedule of the camp:

1. Meeting community leaders and getting help and cooperation in the camp.
2. Observing and familiarizing a new community.
3. Meeting families and building rapport.
4. Preparing a systematic study of the village.
5. Collection of relevant information.
6. Organizing and using PRA tools.
7. Arriving at a community diagnosis.
8. Organizing and conducting awareness program.
9. Organizing small group activities.
10. Feedback and arranging follow up of community organization and development.

SEMESTER II

PCSWE20 - HUMAN GROWTH AND PERSONALITY DEVELOPMENT

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|--|-------------|-----------------|-----|---------|-------|
| I | II | PCSWE20 | Human Growth and Personality Development | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES:

- To obtain an understanding of human behaviour in relation to the society.
- To equip the students of social work with understanding of human behaviour and personality development models.
- To introduce the students to the various fields of Psychology.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes.

CO1: Summarize the relevance of psychology for social work practice

CO2: Understand the psychological bases and processes involved with cognition, learning, behavior and personality development

CO3: Obtain an insight to factors contributing to development of personality

CO4: Explore the concept of social psychology and application of psychological tests.

CO5: Explore the developmental stages of life from a psychological perspective.

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | M | H | H | M |
| CO2 | H | M | H | H | M | H |
| CO3 | M | H | H | M | H | H |
| CO4 | H | H | M | H | H | M |
| CO5 | H | M | H | H | H | M |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | M | M | H | H | H |
| CO2 | H | H | H | H | M | H |
| CO3 | H | H | H | H | M | H |
| CO4 | H | M | M | H | H | H |
| CO5 | H | H | H | H | M | H |

(Low - L, Medium – M, High - H)

Unit I: Psychology

(15 hours)

- 1.1 History of Psychology---(K2,K1,K3)
- 1.2 Definition of psychology—(K1,K2)
- 1.3 Meaning of Psychology—(K2,K1)
- 1.4 Methods of psychology-(K4,K3,K2)
- 1.5 Scope of psychology---(K6,K4,K3)
- 1.6 Relevance of psychology in social work profession---(K6,K5,K4)

Unit II: Psychological functions

(15 hours)

- 2.1 Psychological functions (K6,K5,K4)
- 2.2 Memory process—registration, retention and recall---(K6,K4,K3)
- 2.3 Intelligence- concept, levels and influence of hereditary and environment—(K5,K6,K4,K3)
- 2.4 Motivation—concepts types and influence on human behavior—(K4,K2,K3)
- 2.5 Emotions nature and characteristics--- (K4,K3,K2)
- 2.6 Emotional expressions—(K5,K4,K3,K2)

Unit III: Personality

(15 hours)

- 3.1 Personality definition, concept, structure---(K3,K2,K1)
- 3.2 Psychoanalytic approach---(K6,K5,K4,K3)
- 3.3 Behavioural approach--- (K6,K5,K4)
- 3.4 Humanistic approach----(K6,K5,K4)
- 3.5 Attitude and Prejudice definition , formation and maintenance—(K4,K5,K2,K1)
- 3.6 Influence of attitude on behavior and factors influencing attitude change (K6,K5,K4)

Unit IV: Psychological Tests

(15 hours)

- 4.1 Psychological tests and Aptitude --- (K6,K5,K4)

4.2 Psychopathology---(K4,K5)

4.3 Scales developed to study human behavior---(K6,K5,K4)

4.4 Adjustment and maladjustment—(K5,K4)

4.5 Stress, Frustrations, Conflicts---(K5,K4,K3)

4.5 Defense Mechanisms—(K5,K4,K2)

Unit V: Development Psychology

(15 hours)

5.1 Developmental psychology meaning, definitions principles---(K2,K1)

5.2 Stages of development conception, prenatal—(K4,K2,K3)

5.3 Infancy, Babyhood, childhood---(K4,K3,K2)

5.4 Puberty and adolescence---(K5,K4,K3)

5.5 Adulthood, meddlege and old age—(K5,K4)

5.6 Sociol factors influencing development—(K6,K5,K4)

Books for Study and Reference:

1. Morgan, Clifford .T, King A. Richard Weisz, John.,R. Schopler John - Introduction to Psychology - Ronald Press, New York, 1977.
2. Munn L.Norman, Fernald Dodge C.Fernald Peter S., Leonard Carmicheal - Introduction to Psychology - A.I.T.B.S Publishers, New Delhi, 2007
3. Hurlock Elizabeth B. – Personality Development - Tata, McGraw, Hill Publishing Company, New Delhi, 2005.
4. Park & Park - Textbook of Preventive and Social Medicine - M/S. Banarsidas Bhanot Jabalpur, 2005
5. Shakuntala Devi - Principles of Social Psychology - Raj Publishing house, Jaipur, 2004
6. S. Kumar - Principles of Developmental Psychology - Anmol Publications, New Delhi, 2002.
7. A.R. Rathur - Psychology of Learning and Development - Discovery Publishing house, New Delhi, 2004.
8. N.M. Tiwari - Child Psychology - Saurahb Publishing house, New Delhi.
9. Papalia, Olds Feldman - Human Development, 9th Edition - Tata McGraw Hill Publishing Company, New Delhi, 2004.
10. Duane P. Schultz - Theories of Personality, 8th Edition - Thomson, Wordsworth India, UK, US, Singapore, 2005.
11. K.c. Shukla, Tarachand - General Psychology - Commonwealth Publishers, New Delhi, 2007
12. Cooper, Mcgaugh - Integrating Principles of Social Psychology - Eurasia Publishing House, New Delhi.
13. Rajiv K. Mishra - Personality Development - Rapa & Co. New Delhi.

SEMESTER II
PCSWF20 – SOCIAL WORK RESEARCH

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|----------------------|-------------|-----------------|-----|---------|-------|
| I | II | PCSWF20 | Social Work Research | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES

- To understand the nature and importance of the scientific method and appreciate the principles of social work research
- To develop the capacity to independently conceptualize a problem and execute research
- To develop technical competency to assess and analyze social problems, needs and services
- To face the challenge in solving the unsolved social problems
- To develop analytical skills among students

COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,

CO1 : Demonstrate, develop and understanding the capability to independently conceptualize a problem and execute research

CO2 : Provide clear plan of the research and understand framework of research methods and techniques through research design

CO3 : Analyzing the concept of Data Collection and Data Processing

CO4 : Demonstrate, understanding and mastery of the knowledge, values, skills relevant to research competencies.

CO5 : Appropriately apply statistical techniques in Social Work Research

| CO/PSO | PSO | | | | | |
|------------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | M | H | H |
| CO2 | H | H | H | H | H | H |
| CO3 | H | H | H | H | H | H |
| CO4 | H | H | H | H | M | H |
| CO5 | H | H | M | H | H | H |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | M | H | H | H | H | H |
| CO2 | M | H | H | H | H | H |
| CO3 | M | H | H | H | H | H |
| CO4 | M | H | H | H | H | H |
| CO5 | M | H | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I: Social Work Research

(15 hours)

- 1.1 Meaning, Definition, (K2,K1)
- 1.2 Purpose of research (K2,K1)
- 1.3 Scope and limitations of research (K3,K2)
- 1.4 Quantitative and qualitative research – (K2,K1)
- 1.5 Steps in research process. (K4,K2)
- 1.6 Conceptualization, operationalization, variables. (K6,K4,K2)

Unit II: Research Design

(15 hours)

- 2.1 Definition of Research design, Purpose of Research design (K2,K1)
- 2.2 Types of design: exploratory, descriptive, diagnostic and experimental design- (K3,K2)
- 2.3 Sampling: Definition for Sampling , Principles, types of Sampling (K3,K2,K1)
- 2.4 Procedure, universe and sample frame (K4,K2)
- 2.5 Selection of samples - measurements and its level – validity and reliability. (K6,K4,K3)
- 2.6 Rating Scale: meaning and uses (K5,K2)

Unit III: Data Collection

(15 hours)

- 3.1 Sources and methods of data collection, primary and secondary source (K3,K2)
- 3.2 Methods of data collection, observation, and survey method, personal interview (K2,K1)
- 3.3 Interview: interview guide principles of interview (K4,K2)
- 3.4 Questionnaire: construction of questionnaire, types and format(K5,K2,K1)
- 3.5 Questionnaire their advantages and disadvantages (K6,K2,K1)

**3.6 Data Processing: Content checking - editing Data - Clarification - Coding- Tabulation
–Analysis – Presentation - Interpretation. (K3,K2,K1)**

Unit IV: Elements of Research

(15 hours)

- 4.1 Planning a research project: Project proposal **(K6,K4,K1)**
- 4.2 Problem formulation, framing objectives, defining concepts **(K6,K1)**
- 4.3 Hypothesis and its types, **(K6,K5,K3)**
- 4.4 Review of literature, research design, **(K2,K3)**
- 4.5 Sampling methods, data collection, **(K4,K2)**
- 4.6 Analysis, reporting. **(K5,K4,K3)**

Unit V: Statistics

(15 hours)

- 5.1 Statistics: Meaning, uses and its limitations **(K2,K1)**
- 5.2 Measures of central tendency: mean, median, mode. **(K6,K5,K3)**
- 5.3 Dispersion: Range, Mean deviation- quartile deviation- standard deviation-coefficient of variation. **(K6,K5,K3)**
- 5.4 Test of significance: t’ test , Chi square test. **(K6,K5,K3)**
- 5.5 Correlation: meaning, type and uses **(K2,K1)**
- 5.6 Karl Pearson’s Coefficient of correlation- simple and rank correlation. **(K5,K4,K2)**

Books for Study and Reference:

1. Kothari C. R. - Research Methodology – New Hope International Ltd., 2005.
2. Bruce A Thyer – The Handbook of Social Work Research Methods – Sage Publications Inc, New Delhi, 2001.
3. Ian Shaw and Nick Gould – Quantitative Research in Social Work - Sage Publications Inc, New Delhi.
4. Rafael J Angel & Russel K. Schutt - The Practice of Research in Social Work - Sage Publications Inc, New Delhi.
5. Anantha Kumar Giri - Creative Social Research – Vistaar Pub., New Delhi, 2004.
6. Heather D.Cruz & Marilyn Jones – Social Work Research - Sage Publications Ltd., New Delhi, 2004.
7. Prasanna Chandra – Projects – Tata McGraw Hill Ltd., 2004.
8. K.Sathyamurthi – Contemporary Social Work – Allied Publishers Pvt. Ltd, Chennai, 2010.

SEMESTER II

PCSWG20 – COMMUNITY ORGANISATION AND SOCIAL ACTION

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|--|-------------|-----------------|-----|---------|-------|
| 1 | II | PCSWG20 | Community Organisation and Social Action | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES

- To develop an understanding of the concepts related to working with communities.
- To gain knowledge of various approaches, skills and techniques of working with Communities.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1: Able to demonstrate familiarity with community organization and social action as methods of social work Profession

CO2: Able to develop skills of collecting and collating information to understand community its structure and Components.

CO3: Able to gain the experience and exposure to Practice community organization and social action at Micro and Macro levels

CO4: Adapt strategies to solve social problems and bring changes in the social structure without violence and coercion

CO5: Modify the malfunctioning of the social and economic institutions

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | M | H | H |
| CO2 | H | H | H | H | H | H |
| CO3 | H | M | H | H | H | H |
| CO4 | H | M | H | H | H | M |
| CO5 | H | H | H | H | H | H |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | M | H | H | H | H | H |
| CO2 | M | H | H | M | H | H |
| CO3 | L | H | H | H | H | H |
| CO4 | M | H | H | H | H | H |
| CO5 | L | H | H | M | H | H |

(Low - L, Medium – M, High - H)

Unit I : Community

(15 hours)

1.1 Meaning (K1, K2)

1.2 Types (K1, K2)

1.3 Characteristics, (K1,K2,K4,)

1.4 Community Organization – Concept, Meaning, Definition, (K1,K2, K3)

1.5 Scopes, Principles - (K1,K2, K3)

1.6 Philosophy and its relevance (K1,K2,K3)

Unit II: Process or Phases of Community Organization

(15hours)

2.1 Process or phases of Community Organization - Study and survey, (K2,K4,K5)

2.2 analysis, assessment, discussion, organization, (K2,K3,K4,K5)

2.3 action, reflection, modification, continuation K2,K3,K4)

2.4 Skills in Community Organization: Organizing, communication, training, consultation, (K1,K2,K3)

2.5 public relations, resource mobilization, liasoning, conflict resolution (K1, K2)

2.6 Models of Community Organization, locality development, social planning (K1,K2,K3)

Unit III: Participatory Rural appraisal (PRA)

(15 hours)

3.1 History, Concept, principles, (K1, K2,K3)

3.2 Tools and techniques (K2, K3,K4)

3.3 Methods of PRA- Social Mapping, Venn Diagram, Wealth Ranking, Seasonality Calender, Focus Group Discussion, Indepth Interviews, Key Informant Interviews..etc (**K1, K2, K3,K4,K5**)

3.4 Importance of participation and advantages, difference between PRA and RRA (**K1, K2,K4**)

3.5 Social Action – Definition, principles and scope (**K1,K2**)

3.6 Social Action as a method of social work. (**K2,,K4**)

Unit IV: Strategies and Tactics:

(15hours)

4.1 Negotiation, advocacy, (**K1, K2,**)

4.2 Social networking ,conflict resolution (**K1, K2,K3**)

4.3 Pressure, individual contact (**K1,K2,K3**)

4.4 Conscientization, legal situation, violence (**K2, K4**)

4.5, Public relations, political organization (**,K2,K4**)

4.6 Collaborative – peace initiative. (**K1,K2,K3**)

Unit V: Resource mobilization

(15 hours)

5.1 Resource mobilization – Concept, (**K1, K2, K3**)

5.2 people – the most valuable resources (**K2, K3**)

5.3 process and steps involved in mobilizing community resources (**K1, K2,K3,K4,K5**)

5.4 Techniques and sources of fund raising (**K1, K2,,K3,K4,K5,K6**)

5.5 Corporate Social Responsibility (CSR) initiative – Swatch Bharath (**K1,K2,K3**)

5.6 Social activist – Anna Hazareh, Saul Alansky, Paulo Freire.(**K1,K2**)

Books for Study and Reference:

1. J. Christopher, A. Thomas William - Community Organization and Social Actions - Himalaya Publishing House – Mumbai, Delhi, 2006.
2. C. P. Yadav – Encyclopedia of Social Work and Community Organization, Vol. I, II, III & IV – Anmol Publications Pvt. Ltd. New Delhi, 2007.
3. Somesh Kumar – Methods for Community Participation – Vistaar Publications, New Delhi, 2002.
4. Sulbha Khanna – Participatory Approach to Development – Discovery Publishing House, New Delhi, 2006.
5. Anju Dwiredi – Methods of Participatory Training – Shree Sai Printers, 2002.
6. O. P. Goel – Role of NGOs in Development of Social System – ISHA Books, 2004.

7. Ross M. G., 1955 – Community Organization – Theories, Principles and Practices – Harper and Row, New York.
8. Siddiqui H. Y. (Ed.) – Social Work and Social Action – Harnam Publications, New Delhi, 1984.
9. Murty M. V. – Social Action – Asia Publishing House, Bombay.

SEMESTER II

PESWC20 - ELECTIVE II A: SOCIAL POLICY AND SOCIAL LEGISLATION

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|---------------------------------------|-------------|-----------------|-----|---------|-------|
| 1 | II | PESWC20 | Social Policy and Social Legislations | Theory | Elective | 5 | 4 | 100 |

COURSE OBJECTIVES

- To develop the students ability to understand Social Welfare Administration
- To develop in students an understanding of the concepts f social policy and social welfare policy to emphasize the importance of them
- To make aware on the different social legislation, its role to the students.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1 : Obtain knowledge and understand social welfare administration

CO2 : Understanding of the concepts of social policy and social welfare policy to emphasize the importance of them.

CO3 : Promote knowledge in understanding the cause and effects of discrimination and oppression.

CO4 : Able to prepare modules and strategies for advocacy to bring sustainable social change

CO5 : Obtain knowledge of legislative structure, frame and Process of making legislation.

| | |
|---------------|------------|
| CO/PSO | PSO |
|---------------|------------|

| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
|------------|-------------|-------------|-------------|-------------|-------------|-------------|
| CO1 | H | H | H | M | H | H |
| CO2 | H | H | H | H | H | H |
| CO3 | H | M | H | M | H | H |
| CO4 | H | H | H | H | M | H |
| CO5 | H | H | M | H | H | H |

| CO/PO | PO | | | | | |
|--------------|------------|------------|------------|------------|------------|------------|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | M | H | M | H | M |
| CO2 | H | M | H | H | M | H |
| CO3 | H | H | H | H | M | H |
| CO4 | H | M | H | M | H | M |
| CO5 | H | H | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I : Social policy and social welfare policy: (15 hours)

- 1.1 Social policy and social welfare policy: Concept **(K1, K2)**
- 1.2 Its relation to the constitution **(K1, K2)**
- 1.3 Need and evolution of social policy in India **(K1,K2,)**
- 1.4 Fundamental rights and directive principles of state policy **(K2, K3,K4)**
- 1.5 Policy and planned social change - **K1,K2, K3)**
- 1.6. A bird's eye view on constitution of India,**(K2,K3)**

Unit II: Policies in India (15 hours)

- 2.1 Policies in India regarding - backward classes, **(K1,K2,K3)**
- 2.2 Schedule classes, **(K1,K2,K3,)**
- 2.3 Schedule tribes **(K1,K2,K3)**
- 2.4 Denotified communities **(K2,K3)**
- 2.5 Women, children, (**K1,K2,K3)**

2.6 Handicapped, aged (K1,K2,K3)

Unit III: Social legislation, (15 hours)

- 3.1, Indian penal code (K1, K2)
- 3.2 Code of criminal procedure (K2,K3,K4)
- 3.3 family courts (K1, K2)
- 3.4 Lok adalats (K1, K2)
- 3.5 The legal aid movement and public interest litigation (K1,K2,K3)
- 3.6. Role of central social welfare board and state social welfare board (K2,,K3,K4)

Unit IV: Acts (15hours)

- 4.1 Dowry Prohibition Act 1961 (K1, K2,K3)
- 4.2 Adoption and Maintenance Act 1986 (K1, K2,K3)
- 4.3 Juvenile Justice Act 1986 (K1,K2,K3)
- 4.4 Child Labour Act 1986 and Bonded Labor Abolition Act 1976 (K1,K2, K3)
- 4.5, Right to Information Act, (K1,K2, K3)
- 4.6 Domestic violence, Sexual harassment Act (K1,K2 K3,)

Unit V: Acts (15 hours)

- 5.1 Protection Civil rights Act 1955,(K1, K2, K3,K4)
- 5.2 Prevention of Immoral Traffic Act 1956 (K1, K2, K3,K4)
- 5.3 Protection Consumer Act 1986 - (K1, K2,K3,K4)
- 5.4 Transplant of Human Organ Act 1994 (K1, K2,,K3,K4)
- 5.5 Tamil Nadu Prohibition of Eve Teasing Act 1988 (K1,K2,K3,K4)
- 5.6 Tamil Nadu Prohibition of Ragging Act 1997 (K1,K2,K3,K4)

Books for Study and Reference:

1. Velayutham K. Shanmuga – Social Legislation and Social Change - Vazhga, Valamudan Publishers, Chennai, 1998
2. Constitution of India - Govt. of India, 1991
3. Encyclopedia of Social Work - Volumes I, II, III, The Planning Commission Govt. of India. 1968
4. C.B. Raju - Social Justice and the Constitution of India - Serials Publications, New Delhi, 2006.
5. Dr. Durga Das Basu - Introduction to the Constitution of India - Wadhawa & Company, New Delhi, 2005

6. Sibnath Deb - Contemporary Social Problems in India - Anmol Publications, New Delhi, 2006
7. Praveen Yogi - Social Justice and Empowerment - Kalpaz Publications, Delhi, 2000.
8. Dr. S. Mehartaj Begum - Human Rights in India - Efficient Offset Printers, New Delhi, 2000
9. Kalpana Koy - Women's Oppression and Projective Law - Ravat Publications, New Delhi, 1999.

SEMESTER II

PISWB20 -IEC - WOMEN AND DEVELOPMENT

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|-----------------------|-------------|-----------------|-----|---------|-------|
| I | II | PISWB20 | Women and Development | Theory | Core | | | 100 |

COURSE OBJECTIVES: -

- To develop an understanding of the perspective of women and development in Indian society
- To develop an ability to identify areas of work with women and understand strategies to change the situation in terms of personal liberation as well as in terms of making women a part of the developmental process
- To develop a capacity to examine the social systems that effect women in meeting growth needs and special needs.

COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,

CO1 : Examine the concept of women empowerment and development

CO2 : Analyzing the importance of Education for the development of Women

CO3 : Identify and understand the different situations and make women a part in development process

CO4 : Identify and develop the process of protection of women health and environment

CO5 : Implement the planning skills on development of women and know about the national policies related to women's empowerment

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| | | | | | | |

| | | | | | | |
|------------|---|---|---|---|---|---|
| CO1 | H | H | H | H | H | H |
| CO2 | H | M | H | H | H | M |
| CO3 | H | H | H | M | H | H |
| CO4 | H | H | M | H | H | H |
| CO5 | H | H | H | H | H | H |

| CO/PO | PO | | | | | |
|--------------|------------|------------|------------|------------|------------|------------|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | M | H | H | H | H |
| CO2 | H | M | H | H | H | H |
| CO3 | M | M | H | H | H | H |
| CO4 | M | M | H | H | H | H |
| CO5 | M | H | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I : Basic Concept

- 1.1 The concept of development with reference to women **(K2,K1)**
- 1.2 Women in development; **(K5,K2,K1)**
- 1.3 Women and development in society **(K3,K2,K1)**
- 1.4 Gender in development – **(K5,K2)**
- 1.5 Patriarchal structure in india- **(K3,K1)**
- 1.6 Ideological and socio-cultural constructs. **(K6,K4,K2)**

Unit II : Women and Education

- 1.1 Education and women’s development - Definition **(K1,K2)**
- 1.2 Need and Purpose of Education in development **(K3,K2)**
- 1.3 Stereotyping : Definition, Meaning **(K2,K1)**
- 1.4 Sexism in education, education as agent of sex role stereotyping **(K4,K2,K1)**
- 1.5 Reorganizing and using the education system for raising the status of women **(K3,K2)**
- 1.6 Alternatives to formal education-non formal education, adult education, continuing education, distance education. **(K6, K4,K2)**

Unit III : Women and Employment

- 4.1 Women and employment -Definition **(K2,K1)**

- 4.2 Trends in women's employment (K5,K2)
- 4.3 Feminization of poverty (K6,K4,K1)
- 4.4 The concept of work and worker as defined by national sample survey (nss) (K5,K3,K1)
- 4.5 The census of india and its effect on women's employment (K4,K3)
- 4.6 Women's dual role. (K6,K4,K3)

Unit IV : Women and Health

- 4.1 Women and health – Definition (K2,K1)
- 4.2 Morality and morbidity patterns among women(K4,K3)
- 4.3 Health as a gender issues in society (K6,K5,K3)
- 4.4 Family planning methods and their impact on women (K5,K4,K3)
- 4.5 Differential access to health services, rural and urban differential in health (K4,K3)
- 4.6 Implication for the health of the rural women. (K6,K5,K2)

Unit V : Women and Law

- 5.1 Women and law – Definition (K2,K1)
- 5.2 Safe guards and provisions relation to women in the indian constitution (K4,K3)
- 5.3 A critique of women's legal rights (K5,K2,K1)
- 5.4 Rights of women in india with reference to marriage, divorce and maintenance, inheritance, adoption, employment, maternity benefits – (K6,K3,K4)
- 5.5 Legal provision regarding dowry, sati, rape, prostituion, eveteasing, sexual harassment and their effect of women- (K5,K2,K1)
- 5.6 violence against women in the family, workplace, media. (K4, K3, K2)

Books and Reference:

1. Bashin, kamala and agarwal ED 1984 Women and the media- analysis, alternatives and actions kali and women New Delhi.
2. Blumbrg R.L & Dwaraki L 1980 India's educated women options and constraints; Hindustan publishing corporation, delhi.
3. Devandhar, kiran 1985 Status and position of women in India; shakthi books, Delhi.
4. Hamilton R. 1978 The liberation of women, A study of Patriarchy; George Allen and Unwin, London.
5. ICSSR Status of women in India; report of the national committee; allied publishers, delhi.
6. Kanhere U.S Women and socialisation; Mittal publications.Delhi.

7. Kausghik, Susheela (Ed) Women's oppression- patterns and perspective; Shakthi books.
8. Kidwai M.H 1979 Women under different social and religious laws; Seema publications, delhi.
9. LWF studies Women human rights; The Lutheran world federation, Geneva.
10. Neera Desai & Mathraj Krishnaraj 1987 Women and society in India; Ajanta publications, New Delhi.
11. Pal B.K Problem and concerns of Indian women; ABC publishing house, New Delhi.
12. Usha rao N.J 1983 Women in developing society; Ashish publications, New Delhi.

SEMESTER II
(M.A./M.Sc/M.Com/M.B.A/M.S.W)
PNHRA22 – HUMAN RIGHTS

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|---------------------|-------------|-----------------|-----|---------|-------|
| I | II | PNHRA22 | Human Rights | Theory | Core | 2 | 2 | 100 |

COURSE OBJECTIVES :

- To develop respect for Human Rights and encourage students to stand for Social Justice
- To create awareness on the Indian legal system, rule of law and human rights perspective in India.
- To make students to understand the goals of Human Rights Education
- To sensitize students for the application of human rights to the various practice domains of the different profession
- To understand the functioning of Union, State and Local Governments in Indian federal system

COURSE OUTCOMES :

After completion of the course the students will be able to attain the following outcomes,

CO1 : Obtain knowledge and understand about fundamental Human Rights

CO2 : Understanding of the concepts of Indian constitution and to emphasize its importance

CO3 : Promote knowledge in understanding the concept of Universal Declaration and International Covenants on Human Rights.

CO4 : To strengthen the promotion and protection of human rights around the globe

CO5 : Promote awareness on the Indian legal system, rule of law, human rights related policies, Acts and movements

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | M | M | H | H | H | H |
| CO2 | H | M | H | H | H | H |
| CO3 | H | M | H | H | H | H |
| CO4 | H | H | H | M | H | H |
| CO5 | H | H | H | H | H | H |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | M | H | M | H | H |
| CO2 | M | M | H | H | H | H |
| CO3 | M | M | H | H | H | H |
| CO4 | M | H | H | H | H | H |
| CO5 | M | H | H | H | H | H |

UNIT I : INTRODUCTION TO HUMAN RIGHTS

1. Human Rights – Introduction
2. Meaning and definition
3. Origin and Development
4. Elements of Human Rights
5. Kinds of Human Rights -Civil and Political rights
6. Social ,Economic & Cultural rights

UNIT II : INDIAN CONSTITUTION AND HUMAN RIGHTS

1. Indian Constitution -Meaning- Definition, Classification
2. Features of India Constitution, Federalism
3. Preamble, Fundamental Rights
4. Directive Principles of State policy
5. Right to constitutional Remedies, PIL, Different Courts
6. Constitution of Human Rights Court, Right to Information Act, 2005(RTI)

UNIT III : UNIVERSAL DECLARATION AND INTERNATIONAL COVENANTS ON HUMAN RIGHTS

1. Universal declaration – Meaning & concepts
2. Provisions of universal declaration of Human Rights
3. Effects and influence of Universal Declaration
4. Distinction between the Indian constitution and Universal Declaration
5. International covenants on civil & Political Rights ,1966 (ICCPR)
6. International covenants on Economic, social and cultural rights, 1966 (ICESCR)

UNIT IV : UNITED NATIONS AND HUMAN RIGHTS

1. Provisions relating to human rights under UN charter
2. Through principal organs, UN Commission on Human Rights
3. UN charter based institutions, UN specialized Agencies
4. Human Rights and Domestic Jurisdiction
5. United Nation Convention against Torture (UNCAT)
6. Convention on the Protection of the Migrant Workers

UNIT V : HUMAN RIGHTS AND DIFFERENT POLICIES

1. Anti Human Trafficking and Protection of Human Rights Act,1993
2. Policies and Acts, National Policy for Children 2013, Juvenile Justice Act 2000,
3. POCSO Act 2012
4. National Policy for Empowerment of women 2001, The Sexual Harassment of Women at Workplace Act 2013,
5. National Human Rights commission, State Human Rights Commission
6. Farm Bill 2020, CAA,NRC,NPR, New Educational Policy 2020.

REFERENCE ITEMS: BOOKS, JOURNAL

1. Protection Of Human Rights Act, 1993.
2. Constitutional Law of India (3 Volumes) by Seervai H.M 2015
3. The Human Rights Watch Global Report On Women's Human Rights 2000 Oxford Publication
4. RS Sharma Perspectives In Human Rights Development
5. Julies Stone Human Law And Human Justice 2000 Universal Publication
6. Research Handbook On International Human Rights Law, Edited By Sarah Joseph &
7. Edited By Sarah Joseph, Edward Elgar Publishing Limited USA

SEMESTER II

PCSWH20– CONCURRENT FIELD WORK II

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|-----------------------|-------------|-----------------|-----|---------|-------|
| I | II | PCSWH20 | Concurrent Field Work | Practical | Core | 16 | 6 | 100 |

COURSE OBJECTIVES

- To develop the personal and professional skills in social work profession
- To develop the skills to Identify, form, mobilize and/or strengthen existing groups in the community
- To Organize a community programme/campaign/ awareness using organization principles and programme planning skills.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1: Understand and develop the professional skills in social work profession

CO2: Demonstrate ability to analyze the social situations of individuals, groups and communities

CO3: Understand the role of organizations and practice the principles of Social Work

CO4: Identify and Execute the different methods of Social Work appropriately

CO5: Develop and use different skills in planning, identifying and mobilizing resources to organize programmes and meet needs of different groups

| CO/PSO | PSO | | | | | |
|------------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | H | H | H |
| CO2 | H | H | H | H | H | H |
| CO3 | H | H | H | H | H | M |
| CO4 | H | H | H | H | H | H |
| CO5 | H | H | H | H | H | H |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | H | H | M | M | H |
| CO2 | H | H | H | H | H | H |
| CO3 | H | H | H | H | M | H |
| CO4 | H | H | H | M | H | H |
| CO5 | H | H | H | H | H | H |

(Low - L, Medium – M, High - H)

The students go for practice based social work for two days in a week and expected to spend a minimum of 16 hours per week in the field.

The students are placed in villages or hospitals or schools or NGOs or government offices of counseling centers of welfare organizations or service organization for a semester.

During the placement they have to practice all the primary methods of social work. On has to complete 5 cases in case work, one group following all the stages of group work practice with at least 10 sessions and in the community conduct common programmes or solve an issue of the community following the principles of community organization and social action.

Every week the students write a report of their activities and submit to the concerned fieldwork supervisors. The supervisors conduct individual and group conference regularly.

At the end of the semester viva is conducted by an external examiner and marks are awarded.

SEMESTER III – SPECIALISATION – I A

PSCDA20 – RURAL COMMUNITY DEVELOPMENT

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|-----------------------------|-------------|-----------------|-----|---------|-------|
| II | III | PSCDA20 | Rural Community Development | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES

- To develop in students an in-depth understanding of rural communities.
- To provide knowledge of the various methods, programmes, strategies and developmental efforts towards rural community development.

- To understand the role and contribution of professional social work in the development process.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1: Able to understand the Rural realities and issues prevailing in Rural Areas

CO2: To understand the rural development and panchayat raj System

CO3: Able to understand Problems and invent solutions for better rural development

CO4: Provide Knowledge on the Government and Voluntary efforts towards Rural Community Development.

CO5: Demonstrate deep understanding of Primary Health Care Principles.

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | M | H | H |
| CO2 | H | H | H | H | H | H |
| CO3 | H | M | H | M | H | H |
| CO4 | H | H | H | H | M | H |
| CO5 | H | H | M | H | H | H |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | M | H | H | H | M | H |
| CO2 | M | M | H | M | H | H |
| CO3 | M | M | H | M | H | H |
| CO4 | M | H | H | H | H | H |
| CO5 | M | M | H | H | M | H |

(Low - L, Medium – M, High - H)

Unit I : Community Development

(15 hours)

1.1 Definition, concepts, objectives (K1, K2)

1.2 History of Community Development (K1, K2)

1.3 Rural Community Development – definition, concepts, objectives (K1,K2,K3,)

1.4 Principles and approaches (K2, K3,K4)

1.5 Gandhian ideology on Rural Community Development.(K1,K2, K3)

1.6 Karlmarx ideology on Rural Community Development (K1,K2,K3)

Unit II: Concept of Democratic Decentralization (15 hours)

2.1 Concept of democratic decentralization (K1,K2)

2.2,Panchayat systems and local self – government in ancient India (K2,K3,K4,K6)

2.3 Metha Patkar- Narmada Pachaw report (K2,K3,K4)

2.4 Administrative set up and functions –Three tier systems (K1,K2,K3,K4)

2.5 Finance and problems of panchayat raj (K2,K4,K5)

2.6 Tamil Nadu Panchayat ACT, 1992 and the 73rd amendment.,K2,K3,K3)

Unit III: Systems of land tenure (15 hours)

3.1 Land reform measures, (K1, K2,K3,K4)

3.2 Land alienation (K2, K3,K4)

3.3 Water harvesting and Water management, (K1, K2, K3,K4,K5,K6)

3.4 Problems of agriculture in India, (K1, K2,K4,K5)

3.5 problems of small and marginal farmers (K1, K2,K4,K5)

3.6.. Governments plan to develop agriculture(K2,,K3,K4,K6)

Unit IV: Poverty alleviation Programmes (15 hours)

4.1 Poverty alleviation programmes (K2,K3,K4,)

4.2 VaznthuKattuvom (K1, K2,K3,K4,K5,K6)

4.3 SGSY (K1,K2,K3, K4,K5)

4.4 Self-help groups - objectives, characteristics, strategies, organization and administration (K2,K3,K4,K5,K6)

4.5, Rural demography – rural socio, economic and political structure K2,K4)

4.6 The role of community development worker in rural community development (K1,K2,K3)

Unit V: Primary Health Care in Rural Area (15 hours)

- 5.1, Primary Health Care in Rural Area – definition,(**K1, K2**)
- 5.2 Human Development Index(HDI), (**K1,K2**)
- 5.3 constitutional provisions and national policies, right to health (**K2,K3,K4,K5**)
- 5.4. National Rural Health Mission [NRHM]. National Health Policies 1983 and 2002, (**K2,K3**)
- 5.5 Reports on PHC –Bhore Committee(1946), Shrivastav committee(1975 (**K1,K2,K3**))
- 5.6 Health for all 2000, Community Health Care, Health Care Service Levels (Primary, Secondary and Tertiary) (**K2, K3,K5,K6**)

Books for Study and Reference:

1. Prakash M. Katare – Social Work and Rural Development – Arise Publishers & Distributors – New Delhi, 2006.
2. G. S. Dubey – Sector Reform approach in Rural Development – Mahaveer & Sons – New Delhi, 2006.
3. G. Chandrakumar & N. Mukundan – Water Resource Management – Sarup & Sons – New Delhi.
4. Margaret Ledwith – Community Development – A Critical Approach – Rawat Publications – New Delhi, 2005.
5. Shalini Rajneesh – Rural Development through Democratic Decentralization – Deep & Deep Publications Pvt Ltd – New Delhi, 2002.
6. Surat Singh & S. P. Sinha – Strategies for sustainable for Rural Development – Deep & Deep Publications Pvt Ltd – New Delhi.
7. Nisha Chaudhry – Rural Power structure in India – Common Wealth Publisher, 2005.
8. Shanka- Chatterjee – Development of Rural Poor through SHGS – RBSA Publishers – Jaipur 2004.
9. B. K. Pandey – Rural Development towards Sustainability – Vol I, II, III – Isha Books – Delhi, 2005.

SEMESTER III – SPECIALISATION – I B

PSCDB20 – DEVELOPMENT PLANNING

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|----------------------|-------------|-----------------|-----|---------|-------|
| II | III | PSCDB20 | Development Planning | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES :

- To develop theoretical understanding of development and planning.
- To enable students to gain an understanding on administrative machinery involved in development.
- To provide knowledge on various methods, strategies and developmental efforts.
- To understand the role and contribution of professional social worker in the development process.

COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,

CO1 : Investigating and understand the concept of planning and development

CO2 : Understand and support the relevance of participation in planning and the tools for enhancing development

CO3 : Critically analyze the different levels of planning for Development and analyse the knowledge about various schemes available for development for the people

CO4 : Examine the concept of Cooperative Movement and Acts related to it

CO5 : Assess the elements of Participatory technology Development and Programme Evaluation

| CO/PSO | PSO | | | | | |
|---------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | H | H | H |
| CO2 | H | H | M | H | H | H |
| CO3 | H | M | H | H | H | H |
| CO4 | H | H | H | H | H | M |
| CO5 | H | H | M | H | H | H |

| CO/PO | PO | | | | | |
|--------------|------------|------------|------------|------------|------------|------------|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | H | H | M | H | H |
| CO2 | M | H | H | H | H | H |
| CO3 | M | H | H | H | H | H |
| CO4 | M | M | H | M | H | H |
| CO5 | M | H | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I: Basic concept of planning and development (15 hours)

- 1.1 Planning: Definition, Concept (K2,K1)
- 1.2 Models and approaches of planning (K4, K3)
- 1.3 Types planning process , Principles of planning (K4,K2)
- 1.4 Need and importance of planning for development. (K3, K2)
- 1.5 Development – definition – concepts – indicators (K1, K3, K2)
- 1.6 Types and models – need and importance of development planning. (K6,K4, K3)

Unit II: Participatory Planning (15 hours)

- 2.1 Definition of Participatory planning and development (K2,K1)
- 2.2 History of participatory development in India (K2,K1)
- 2.3 Models of participatory planning (K4,K3)
- 2.4 Approaches of participatory planning (K4,K3)
- 2.5 Different methods of Participatory planning (K4,K3)
- 2.6 Participatory planning in panchayatraj institutions.(K4, K3, K2)

Unit III: Different Levels of Planning (15 hours)

- 3.1 National level for development (K4,K3)
- 3.2 Welfare Schemes and Policies for Development (K5,K3)
- 3.3 State level organization for planning, (K4,K3)
- 3.4 NABARD – Objectives and Constrains (K2,K3)
- 3.5 District and Village level organizations for planning (K2,K1)
- 3.6 Types of plans. (K6,K4, K3, K2)

Unit IV: Co-operative Movement (15 hours)

- 4.1 Cooperative movement in India – History, principles (K3,K2)
- 4.2 Tamilnadu Cooperative Societies Act 1961, 1983,(K3,K2)
- 4.3 Tamil Nadu Self Reliant Cooperatives Act 1999 (K3,K2)
- 4.4 Models of Cooperatives, (K3,K2)
- 4.5 Role and achievements of cooperative, problems and limitations of cooperatives (K5,K4, K3)
- 4.6 Role of cooperatives to develop the poor. (K5, K3)

Unit V: PTD and Programme Evaluation (15 hours)

- 5.1 Participatory technology development (PTD) – definition, history (K1,K2)

- 5.2 Objectives, process of PTD (K3,K2)
- 5.3 Programme evaluation – meaning, principles (K1,K2)
- 5.4 Steps in evaluation – participatory evaluation (K4,K3,K2)
- 5.5 Four stages in programme evaluation (K3,K2)
- 5.6 Role of professional social workers in participatory development. (K5,K4,K3)

Books for Study and Reference:

1. Jain S. C – Rural Development Institute Strategies – Rawas Publications.
2. C. Karthikeyan – N. Balasubramani, D. Vijayalakshmi – Planning for development – Authors Press – Delhi, 2005.
3. Sulbha Khanna – Participatory Approach to Development – Discovery Publishing House – New Delhi – 2006.
4. D. Sundar Ram – Panchayat Raj Reforms in India – Kanishka Publishers – New Delhi, 2007.
5. B. Suguna – Empowerment of Rural Woman through SHG’s – Discovery Publishing House – New Delhi, 2006.
6. Dr. I. A. Khan – Training and Development for cooperative Management – Raj Publishing House – Jaipur, 2004.

SEMESTER III - SPECIALIZATION II A

PSHRA20– LABOUR LEGISLATIONS

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|---------------------|-------------|-----------------|-----|---------|-------|
| II | III | PSHRA20 | Labour Legislations | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES:

- To make the students aware about the existing labour administrative setup both at the center and the state level.
- To understand the existing structure and functions of industrial and labour judicial system in India.
- To make a detailed study of the basic provisions of labour enactments

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1 : Attain knowledge on labour legislation and labour welfare.

CO2 : Understand the legal provisions relating to labour welfare in different industries.

CO3 : Acquire the skills of working with organized sectors.

CO4 : Examine the existing structures of industrial and labour judicial system in India

CO5 : Acquire attitudes that are apt in the practice of labor welfare and labour law.

| CO/PSO | PSO | | | | | |
|------------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | M | H | H | M |
| CO2 | H | M | H | H | M | H |
| CO3 | M | H | H | M | H | H |
| CO4 | H | H | M | H | H | M |
| CO5 | H | M | H | H | H | M |

| CO/PO | PO | | | | | |
|------------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | M | H | H | H | M |
| CO2 | H | H | H | M | H | H |
| CO3 | M | H | M | H | H | H |
| CO4 | H | M | H | H | H | H |
| CO5 | H | H | M | H | H | M |

(Low - L, Medium – M, High - H)

UNIT – I Labour Legislations

(15 hours)

1.1 History of Labour Legislation—(K2,K1)

1.2 Introduction to ILO---(K6,K5,K4)

1.3 Conventions of ILO—(K6,K5)

1.4 Introduction to Labour legislation---(K5,K4,K3,K2)

1.5 Amalgamation of 44Labour Legislation—(K6,K5,K3)

1.6 Tamil nadu shops and establishments Act 1947—(K6,K5,K4)

UNIT-II Code on Industrial Relations –2019

(15 hours)

2.1Trade Union Act 1926- definition—(K2,K1)

2.2 Trade Union Act 1926 functions and registration—(K4,K3)

2.3 Industrial Disputes Act 1947 definition, classification , causes and types---(K4,K2,K3)

2.4 Industrial disputes Act prevention, settlement and suggestion—(K6,K5,K4)

2.5 Industrial Employment Standing Orders Act1946 definition---(K2,K1)

2.6 Industrial Employment Standing Orders Act 1946-scope and purpose—(K6,K5,K4)

UNIT-III Code on occupational Health, safety and working conditions (15 hours)

- 3.1 Factories Act 1948 ,History, Applicability and scheme of the Act-(K5,K6,K4)
- 3.2 Factories Act 1948 Authorities under the act, Licensing and registration---(K6,K4)
- 3.3 BOCW Act 1996, registration, applicability--- (K5,k4,K3)
- 3.4 BOCW Act 1996 welfare measures, health and safety measures—(K6,K5,K4,K2)
- 3.5 CLRA Act 1970 definition ,registration and licence,authority under the act---(K6,K5,K4)
- 3.6 Interstate Migrant worker and Regulation Act 1979----(K6,K5,L4,K3)

UNIT-IV Code on Social Security -2019 (15 hours)

- 4.1 Employess Compensation Act 1923----(K6,K4,K3,K2)
- 4.2 Employees State Insurance Act 1948---(K6,K5,K4)
- 4.3 Provident Fund and Miscellaneous provisions Act 1952—(K6,K5,K3,K2)
- 4.4 Maternity Benefit Act1961---(K6,K5,K4,K3)
- 4.5 Payment of Gratuity Act 1972---(K6,K5,K3)
- 4.6 Cine workers welfare fund Act1981 and Unorganised workers social security Act 2008---(K6,K5,K4,K3)

UNIT-V Code on wages 2019 (15 hours)

- 5.1 Minimum wages Act 1948 definition, history----(K2,K1)
- 5.2 Minimum wages Act 1948 authorities and claim---(K5,K4,K3)
- 5.3 The Payment of Wages Act 1936 definition, history---(K2,K1)
- 5.4 The Payment of Wages Act 1936 minimum wages fixation, Machinery for fixation of minimum wages—(K6,K5,K4)
- 5.5 The Payment of Bonus Act 1965---(K6,K5,K4,K2)
- 5.6 The Equal Remuneration Act 1976---(K6,K5,K4,K2)

Books for Study and Reference:

1. Prof. Anil P. – Industrial and Labour Laws – AITBS Publishers, New Delhi, 2011.
2. S.K. Bhatia – Strategic Industrial Relations and Labour Laws – Deep & Deep Publications Pvt. Ltd., New Delhi, 2008.
3. S.C. Srivastava - Industrial Relations and Labour Laws – Vikas Publications, New Delhi, 2007.
4. S.K. Bhatia – Constructive Industrial Relations – Deep & Deep Publications Pvt. Ltd., New Delhi, 2003.

5. Ajay Garg – Labour Laws – Nabhi Publications, New Delhi, 2010.
6. .R.Srinivasan – Industrial Relations and Labour Legislations – Margham Publications, Chennai, 2006.
7. Nirmal Singh Bhatia – Industrial Relations and Collective Bargaining - Deep & Deep Publications Pvt. Ltd., New Delhi, 2005.
8. Govt. of India – Labour Reports of the Committee on Labour Welfare.

SEMESTER III - SPECIALIZATION - III A

PSMSA20 - MEDICAL SOCIAL WORK

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|---------------------|-------------|-----------------|-----|---------|-------|
| II | III | PSMSA20 | Medical Social Work | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES

- To know and understand the beginning of social work in the medical setting and its development and current status.
- To develop a holistic and integrated approach to social work practice in the field of health.
- To develop a deeper understanding of common physical diseases and health problems of vulnerable groups.
- To develop the capacity to perceive the relation of environment and socio cultural and psychological factors in causation, treatment and prevention of diseases.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1: Understand the various dimensions of health to help people with illness manage the psycho-social impact of the same on their lives

CO2: Acquire skills to contribute in a multidisciplinary team to provide the psycho- social dimension of the medical condition affecting the patient and his/her family

CO3: Enhance their ability to identify and arrange community supports and resources to facilitate discharge from hospital/transfer to alternate care

CO4: Provide support to patient and family during grief, mourning and be able to counsel patients facing death

CO5: Enhance their ability to identify and arrange community supports and resources to facilitate discharge from hospital/transfer to alternate care

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | H | H | H |
| CO2 | H | H | M | H | H | H |
| CO3 | H | M | H | H | H | H |
| CO4 | H | H | H | H | H | M |
| CO5 | H | H | M | H | H | M |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | M | H | M | M | H | H |
| CO2 | H | H | H | H | H | H |
| CO3 | H | H | H | M | H | H |
| CO4 | H | H | H | M | H | H |
| CO5 | H | H | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I

(15 hours)

- 1.1 Medical social work; Definition, Importance of medical social work (K1,K2)
- 1.2 Foundation of medical social work (K1, K2)
- 1.3 Historical development of medical social work in west, in India (K2,K3,K4)
- 1.4 Scope of medical social work (K3,K4,K5)
- 1.5 Meaning of Hygiene - Disease and Illness.(K4,K5)

Unit II: Communicable Diseases:

(15 hours)

- 2.1 Factors responsible for the spread of Communicable diseases, Disease cycle, Levels of Prevention, Disease Transmission (K1,K2)
- 2.2 Immunity: General measures of control of infectious disease (K1,K2)
- 2.3 Psycho social problems of major communicable diseases, Ebola. (K1,K2,K3)
- 2.4 Respiratory infections: Smallpox, Chickenpox, Measles, Tuberculosis, Influenza, Acute respiratory infections. (K1,K2,K3)

- 2.5 Intestinal infections: Polio, Diarrhoeal diseases, Typhoid, Arthropod - borne infections: malaria, Zoonoses: Rabies, (K1,K2,K3,K4)
- 2.6 surface Infections: Leprosy, STD, AIDS. (K1,K2,K3)
- 2.7 Major Non communicable disease: Cancer, Diabetes, Hypertension, Cardiovascular diseases.(K2,K3,K4 K5)
- 2.8 Health problems of the Aged:-Problems due to the ageing process, Problems associated with long term illness, Psychological problems - Child health problems. (K2,K3,K4,K5)

Unit III: (15 hours)

- 3.1 Health: Meaning, Changing concept of health (K1,K2)
- 3.2 Dimensions of health. Positive health (K2,K3)
- 3.3 Levels of health care - Public Health: Meaning, changing concept
- 3.4 Health care models: Medical, Prevention and Promotion, Integrative model, Developmental health, Holistic approach to Health (K3,K4)
- 3.5 Health status and health problems – (K3,K4)
- 3.6 Health care system - Alternative system of Health, Yoga, Naturopathy.(K2,K4,K5)

Unit IV: (15 hours)

- 4.1 Medical social work in relation to different discipline (K1,K2)
- 4.2 Multi disciplinary approach and Team work (K2,K3)
- 4.3 Medical social work practice in different settings -Hospitals (out patient department, emergency/ crisis care, hospice)Special clinics (K3,K4,K5)
- 4.4 Community health - Use of volunteers, (K3,K4)
- 4.5 Role of medical social worker in a hospital setting. (K3,K5)
- 4.6 Problems encountered by medical social worker in the field. (K3,K4,K5)

Unit V: (15 hours)

- 5.1 Community Health:-Meaning Organization and administration of health care at the center, state, district, municipality and village level Role of Social worker in community health.(K2,K3,K4,K5)

Books for Study and Reference:

1. Anderson R. Bun M. (eds) - Living with Chronic Illness: The Experience of Patients and Their Families - London, Unnwin Hymman, 1988.
2. Bajpai P.K. (Ed) - Social Work Perspectives in Health - Rawat Publications, Delhi. 1977
3. Barlett H.M. - Social Work Practice in the Health Field - New York, National Association of Social Workers, 1967.
4. Crowley M.F. - A New Look at Nutrition - London, Pitman Medical Publishing Company Ltd., 1967.
5. Field M. - Patients Are People: A Medical Social Approach to Prolonged Illness - New York. Columbia University Press, 1963.
6. Goldstein D. - Expanding Horizons in Medical Social Work - Chicago, The University Chicago Press - 1955.
7. Narasimhan M.C., Mukherjee A.K. - Disability: A Continuing Challenge - New Delhi. Wiley Eastern Ltd., 1987.
8. Pathak S.H. - Medical Social Work in India-New Delhi, DSSW, 1961.
9. Pokamo K.L. - Social Benefits, Cultural Practices in Health and Diseases - New Delhi. Rawat Publications, 1996.
10. Sweiner C. Sengupta N and Kakula S. - Manual for Child Nutrition in India - New Delhi. VHAI, 1978.
11. Uphoam F. - A Dynamic Approach to Illness: A social Work Guide - New York, Family Service Association of America, 1989.
12. Park and Park - Social and Preventive Medicine.

SEMESTER III - SPECIALIZATION - III B

PSMSB20 - INTRODUCTION TO PSYCHIATRY AND MENTAL HEALTH

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|--|-------------|-----------------|-----|---------|-------|
| II | III | PSMSB20 | Introduction to Psychiatry and Mental Health | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES

- To understand the concept of Mental Health, and acquire knowledge in mental disorders, stress and coping in the context of holistic health.
- To develop skills in identifying mental disorders in health settings and community
- To understand the characteristics of positive mental health.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1: Understand the context of practice of Psychiatric Social Work

CO2: Learn and understand the concept of mental disorders and their management

CO3: Acquire skills to identify, understand and assess mental disorders

CO4: Gain competencies in knowledge, skills and attitude in managing mental disorders through understanding and practice of Psychiatric Social Work approaches

CO5: Appreciate the importance and role of psychiatry social worker in development

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | M | H | H | H | H |
| CO2 | H | H | M | H | H | H |
| CO3 | H | H | H | H | H | H |
| CO4 | H | H | H | H | H | M |
| CO5 | H | M | H | H | H | H |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | M | M | M | H | H |
| CO2 | H | H | H | M | M | H |
| CO3 | H | H | H | H | M | H |
| CO4 | H | H | H | H | H | H |
| CO5 | H | M | M | M | M | H |

(Low - L, Medium – M, High - H)

Unit I:

(15 hours)

- 1.1 Definition of Psychiatry, Psychopathology, Psychiatric social work (K1,K2)
- 1.2 History and Scope of Psychiatric Social Work, changing perceptive of psychiatric social work (K2,K3,K4)
- 1.3 Mental Health:- Definitions, meaning, Concept, Principles(K2,K3,K4)

- 1.4 Factors necessary for promotion of Mental Health, (K3,K4,K5)
- 1.5 Characteristic of Mentally Healthy Individual. Misconceptions towards mentally ill - Problems faced by mental ill people (K4,K5,K6)
- 1.6 Introduction ICD and DSM., (K1,K2,K3)

Unit II: (15 hours)

- 2.1 Definition of a psychiatric disorder, Features of disturbances in bodily functions (K1,K2)
- 2.2 Signs and symptoms of common mental illness, Causes of mental illness –(K2,K3)
- 2.3 Psychiatric Assessment - History taking and mental status examination - multi dimensional assessment of mental disorder in psychiatric social work. (K3)
- 2.4 Classification of mental disorders:-symptoms, causes and treatment of, (K3,K4)
- 2.5 Psychosis: *Functional* - schizophrenia, *Affective* - Mania, Depression, Unipolar, Bipolar, Cyclic, *Organic* - acute and chronic. Neurosis: - Anxiety neurosis, Depressive neurosis, Hysterical neurosis, OCD, Phobic neurosis.(K1,K2)

Unit III: (15 hours)

Special disorders:-

- 3.1 Causes of psychiatric disturbance in childhood, definition of disturbance(K1,K2)
- 3.2 Childhood disorders:- Autism, Childhood schizophrenia, Attention deficit and hyper activity disorder (K2,K3,K4)
- 3.3 Behavior problems in children:
 - 1. Problems Antisocial in Nature
 - 2. Habit disorders
 - 3. Personality disorders
 - 4. Psychosomatic complaints
 - 5. Educational difficulties - Disorders associated with eating, speech, and sleep, scholastic backwardness, identify crisis. (K2,K4,K5,K6)

Unit IV: (15 hours)

- 4.1 Personality disorders, psycho-physiological Disorders, alcoholism, Drug abuse, and suicide (K1,K2)
- 4.2 Mental retardation, Alzheimer's Disease, Sexual Deviation, Epilepsy, Culture Bound Syndrome (K2,K3)

4.3 Different Mental Health Act 2017. (K2, K4)

Unit V:

(15 hours)

- 5.1 Stress and coping mechanism, Emergencies in psychiatry (K2,K3)
- 5.2 Different kinds of Therapies/ Clinical Social Work (K2,K3)
- 5.3 Role and functions of psychiatric social work and the qualities of psychiatric social worker, Act on disaster management and pandemic related act in Medical Social Work. (K3,K5)

Books for Study and Reference:

1. Abelin T. Brzenski and V.D. Carstaris - Measurements in Health Promotion and Protection - Copenhagen, WHO.
2. Alderson M - An Introduction to Epidemiology - London: Macmillan, 2nd Ed. 1983.
3. Francis C.M. - Promotion of Mental Health with Community Participation - Kerela: The Center for Health Care Research and Education, 1997.
4. Jay, Pee - Diagnostic and Statistical Manual of Mental Disorders (DSM IV) - New Delhi: Oxford Press, 1994.
5. Kaplan, Saddock - Synopsis of Psychiatry 7th Ed. New Delhi: BI Waverly Pvt. Ltd.,
6. Kappur M. Sheppard Child Mental Health - Proceedings of the Indo - Us symposium.
7. Mane P. & Gandevia K. - Mental Health in India Issues and Concerns - Tata Institute of social sciences, Mumbai, 1994.
8. Shepard, Micheal et al - Childhood Behavior and Mental Health - London: University Press, 1971.
9. World Health Organization. Geneva - The ICD 10 Classification of Mental and Behavioral Disorders, Clinical Description and Diagnostic Guidelines - Oxford University Press, 1992.
10. James Morrison - DSM - IV Made Easy - The Guidford Press, New York / London
11. Dr. S. Radhakrishnan - Encyclopedia of Social Work in India, Vo. I, II & III. - The Planning Commission, Govt, of India, 1968.
12. S.K. Mangal - Abnormal Psychology - Sterling Publisher & Private Limited, 1987.
13. C.P. Yadav - Encyclopedia of Social Work and Community Organization, Vol. II - Anmol Publications (P) Ltd., New Delhi, 2007.

SEMESTER III

PESWE20 - ELECTIVE III A: PROJECT FORMULATION

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|---------------------|-------------|-----------------|-----|---------|-------|
| II | III | PESWE20 | Project Formulation | Theory | Elective | 5 | 4 | 100 |

COURSE OBJECTIVES :

- To know the meaning of planning and components of planning.

- To know the different types of appraisal of projects
- To enhance the students to acquire skills for Project development
- To understand the strategies and techniques involved in project formulation
- To assess and apply the process of project and project cycle

COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,

CO1 : Understanding the basic concepts of Project Formulation and Planning

CO2 : Develop and support the basic concepts and nature of the project proposal Support to Strengthen the individual to work with research.

CO3 : Understand about the community, different strategies and problem analysis techniques.

CO4 : Acquire skills of planning and Evaluation to develop project

CO5 : Analyzing the elements and significance of Project Development

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | H | M | H |
| CO2 | H | M | H | H | H | H |
| CO3 | H | H | H | H | H | M |
| CO4 | H | H | H | M | H | H |
| CO5 | M | H | H | H | H | H |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | M | H | M | H | H |
| CO2 | M | H | H | H | H | H |
| CO3 | M | H | H | H | H | H |
| CO4 | H | H | H | H | H | H |
| CO5 | M | H | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I: Project Formulation: Basic concept (15 hours)

1.1 Meaning of project (K1,K2)

- 1.2 Meaning of project formulation (K1,K2)
- 1.3 Nature of project formulation (K3,K2)
- 1.4 Characteristics of a project (K3,K4)
- 1.5 **Planning:** Meaning of Planning - nature of planning (K1,K2)
- 1.6 Principles of planning (K4, K5)

Unit II: Proposal Writing (15 hours)

- 2.1 Project Proposal Writing(K5,K4)
- 2.2 Development of Objectives (K6,K4)
- 2.3 Review of literature (K5,K4,K3)
- 2.4 Methodology (K5,K4)
- 2.5 Funding Strategies. (K3,K4)
- 2.6 Different methods of funding(K4,K3,K2)

Unit III: Selection and planning (15 hours)

- 3.1 Steps in Project planning (K3,K4,K2)
- 3.2 Selecting a community (K3,K4,K2)
- 3.3 Community diagnosis (K3,K4,K2)
- 3.4 Prioritization (K6,K5,K2)
- 3.5 Problem analysis (K3,K2)
- 3.6 Goals and objectives ,Strategy (K5,K4, K3)

Unit IV: Planning and Evaluation (15 hours)

- 4.1 Action Plan (K3,K4,K2)
- 4.2 Man power planning (K3,K2)
- 4.3 Monitoring and evaluation (K3,K2,K1)
- 4.4 Potential obstacles (K3,K4,K2)
- 4.5 Budget (K3,K2)
- 4.6 Executive summary. (K3,K2)

Unit V: Project Development (15 hours)

- 5.1 Types of development projects (K6,K4,K5)
- 5.2 Project Cycle (K4,K2)

- 5.3 Process of Project (K5,K4,K2)
 5.4 Appraisal of projects. (K6,K5,K3)

Books for Study and Reference:

1. Ghosh. A.S. - Project Management - Anmol Publishers, New Delhi, 1990
2. Jerome, Levy - Project Management with CPM and PERT - AHI, 1994
3. Prasanna. C. - Project Planning Analysis, Selection - Tata McGraw Hill, 2006.
4. Puneet Srivastava - Accidental Entrepreneur - 2005
5. S.K. Pandey - SWA - Mahaveer & Sons, 2007.
6. Karthikeyan - Planning for Development - Authors Press, 2005
7. P.C. Kesava Rao - Project Management and Control - S. Chand & Sons, 1997
8. Gary R Heerkens - Project Management - Tata McGraw Hill, 2004
9. S.S. Khanka - Entrepreneurial Development - S. Chand & Sons, 2000

SEMESTER III

PISWC20- IEC- COUNSELLING

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|---------------------|-------------|-----------------|-----|---------|-------|
| II | III | PISWC20 | IEC- Counselling | Theory | Core | | | 100 |

COURSE OBJECTIVES

- To develop a basic understanding of theory and skills in counseling.
- To learn the different approaches and to develop an eclectic approach to counseling.
- To integrate counseling skills in social work practice.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1: Understand the basics of counseling and Guidance

CO2: Obtain knowledge on theories of Counseling.

CO3: Able to develop application of various counseling techniques with special groups

CO4: Understand linkages of Counseling and Guidance in Social Work

CO5: Demonstrate knowledge and skills related to building, maintaining, and utilizing counseling relationship to address mental health issues and meet client goals.

| CO/PSO | PSO | | | | | |
|------------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | H | M | H |
| CO2 | H | M | H | H | H | H |
| CO3 | H | H | M | H | H | M |
| CO4 | H | H | H | M | H | H |
| CO5 | H | H | H | H | M | H |

| CO/PO | PO | | | | | |
|------------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | M | H | H | M | H | H |
| CO2 | M | H | H | M | H | H |
| CO3 | M | H | H | H | H | H |
| CO4 | M | H | H | M | H | H |
| CO5 | H | H | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I : Introduction

- 1.1 Counseling: Concept ,Definition (**K1, K2**)
- 1.2 Principles and goals (**K2,K3**)
- 1.3 Factors influencing counseling process (**,K2,K3,K4,K5,**)
- 1.4 Counselor as a professional; attitudes., values, beliefs, relationship, burn-out stress management, self-renewal. (**K1,K2, K3**)
- 1.5 Client as a person: Voluntary and non-voluntary client, (**K2, K3,K5**)
- 1.6 ,Expectations and client’s behavior.**(K2, K4,K5)**

Unit II: Different Approaches of Counseling

- 2.1 : Approaches (**K2,K3,K4,K5**)
- 2.2, Over view of alternate approaches: yoga, meditation, storytelling., psychodrama, medical clowning (**K2,K3,K4,K5,K6**)
- 2.3 Art therapy (**K2,K3,K4**)
- 2.4 Laughter therapy (**K2,K3,K4**)
- 2.5 Movement therapy. (**K2,K3,K4**)

2.6 .Need for eclectic approach to Counseling (K2,K3)

Unit III: Types and Techniques of Counseling

3.1 Types (K1, K2,K3)

3.2 Directive counseling, non-directive counseling (K2,,K4,K5)

3.3 Individual counseling, , (K2, K3,K4,K5)

3.4 Group counseling, community counseling (K2, K3,K4,K5)

3.5 Peer counseling (K2, K3,K4,K5)

3.6. Counseling Techniques: Initiating contact, intake, rapport building, establishing structure, interaction, attending behaviour, observation and responding, SOLER .
(K2,,K3,K4,K5,K6)

Unit IV: The Eagan Model of Counseling:

4.1 Stage-I Problem exploration and clarification. (K2,K4,K5)

4.2 Part I – Attending and listening, orienting oneself to the present, Micro skills- active listening- verbal and non- verbal messages and behaviour (K2,K4)

4.3 Part II – Helper’s response and clients self -exploration, Helper’s skills – accurate empathy (primary level), respect, genuineness, concreteness, client’s skills- self exploration.
S (K2,K4,)

4.4 Stage -2: Integrative understanding/ dynamic self-understanding, Part-I focusing, summarizing, probing for missing experiences, behaviour feelings. (K2, K4,K5)

4.5, Part II- Helper’s skills- Skills of stage- 1 self- disclosure, immediacy, confrontation, Client’s skill – non- defensive listening, dynamic self – understanding. (K2 K3,K4,K5)

4.6 Stage -3: Facilitating action; developing new perspectives; preferred scenario, Part 1- helping clients see alternatives; choose and formulate action plan, implement evaluate.
(K2,K3,K4,K5,K6)

Unit V: Counselling in Different Settings

5.1, Marital, family, HIV/AIDS, Pastoral Counseling (K2, K3,K4,K5)

5.2 Student Guidance and Counseling, career guidance and grief counseling, (K2, K3,K4,K5,K6)

5.3 Counseling suicidal clients, gerontological counseling (K2,K3,K4,K5)

5.4 Adolescent counseling (K2,,K3,K4,K5,K6)

5.5 De-addiction counseling and disaster counseling (K2, K3,K4,K5)

5.6 Correctional Counselling (K2, ,K4,K5)

Books for Reference:

1. Association of Psychological and educational counsellor of Asia (APECA, 198)
Counseling in Asia, Perspectives and practices.
2. Bianca cody Murphy, Carolyn Dillion(2003): interviewing in Action Relationship,Process and Change. 2nd Ed, USA: Thompson Brooks/ cole.
3. Colin feltham (2010): Brief Counselling, New Delhi: Tata McGraw Hill.
4. David R. Evans, Margret T. Hearn, Max R. Ullamann& Allen E. Ivey (2008).
Essential interviewing: A Programmed Approach to Effective Communication, USA:
Thompson Brooks/Cole.
5. Dalaganjan Naik,(2004): Fundamentals of Guidance and Counseling.
Delhi:Adhyayam.
6. Gibson L.Robert & Mitchell, (2008): Introduction to Counseling and Guidance.Prentice
Hall of India.
7. Jacobs E, Masson L, Harvill L.(1998): Group Counseling Strategies and Skills. USA:
Brooks/ Cole Publishing Company

SEMESTER III

PCSWJ20 – CONCURRENT FIELD WORK III

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|---------------------------|-------------|-----------------|-----|---------|-------|
| II | III | PCSWJ20 | Concurrent Field Work III | Practical | Core | 16 | 6 | 100 |

COURSE OBJECTIVES

- To enable the student to analyse and understand the social realities and factor influencing individuals in the contexts of the fields of specialisation.
- To develop competence in analysing the needs and problems of individuals, groups and communities and utilise the appropriate Social Work methods and approaches to address the needs
- To apply the knowledge and skills of the methods according to the fields of specialisation
- To practice Social Work values, principles and ethical standards in working with hospitals, community and related agencies
- To identify and mobilise resources to fulfil needs of people in agencies and communities and to mobilise the community people to participate in the different programmes

- To learn the skills of planning, implementing and evaluating one's work and to become aware of personal resources and potentials and use it to develop oneself professionally

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1 : Demonstrate ability to analyse the social situations of individuals, groups and communities

CO2 : Evaluate and Understand the role of organisations and Practice the values, principles and ethics in fields of Social Work

CO3 : Organise Work and Develop competency in identifying and applying the different methods of Social Work appropriately

CO4 : Identify and Develop an individual, group and community problems through the application of Social Work skills

CO5 : Demonstrate competency in planning, identifying and mobilising resources to organise programmes and meet needs of different target groups

| CO/PSO | PSO | | | | | |
|---------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | H | H | H |
| CO2 | H | H | H | H | H | H |
| CO3 | H | H | H | H | H | H |
| CO4 | H | H | H | H | M | H |
| CO5 | H | H | H | H | H | H |

| CO/PO | PO | | | | | |
|--------------|------------|------------|------------|------------|------------|------------|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | M | H | M | H | H |
| CO2 | H | M | H | M | H | H |
| CO3 | H | H | H | M | H | M |
| CO4 | H | H | M | H | H | H |
| CO5 | H | M | H | H | M | H |

(Low - L, Medium – M, High - H)

The second year students during the third semester go for practice based socialwork for two days in a week and expected to spend a minimum of 16 hours per week in the field. The students are placed in villages or hospitals or schools or NGO's or Government offices or counseling centers or welfare organizations or service organizations or industries for a semester.

During the placement the students are expected to learn about the vision, mission, philosophy, administration, strategies, programs, activities, achievements and also involve with the activities of the organization to whatever extent possible.

The Students also undertake any assignments given to them by the agency, they may also undertake any research for the organization. Every week the students write a report of their activities and submit to the concerned fieldwork supervisor.

The supervisor conducts individual and group conference regularly. At the end of the semester viva is conducted by an external examiner and marks are awarded.

SEMESTER IV – SPECIALIZATION I C
PSCDC20 – URBAN COMMUNITY DEVELOPMENT

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|-----------------------------|-------------|-----------------|-----|---------|-------|
| II | IV | PSCDC20 | Urban Community Development | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES

- To develop in students an indepth understanding of urbanization and its effects.
- To provide knowledge of the various methods, programmes, strategies and developmental effort towards urban community development.
- To understand the role and contribution of professional social work in the development process.

COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,

CO1: In-depth knowledge of urbanization and its effects

CO2: Obtain knowledge of the various methods, Programs, strategies and development effort towards Urban Community Development

CO3: Identifying the community development challenges facing urban and regional communities

CO4: Analyze the roles of social justice and diversity in communities, cities and regions

CO5: Demonstrate the ability to work in team settings and collaborate with community Groups

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | H | H | H | H |
| CO2 | H | M | H | M | M | H |
| CO3 | M | H | H | H | H | H |
| CO4 | H | H | H | H | H | H |
| CO5 | H | M | H | H | H | H |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | M | M | H | H | H | H |
| CO2 | M | H | H | M | H | H |
| CO3 | M | H | H | H | H | H |
| CO4 | M | M | H | H | H | H |
| CO5 | H | H | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I : Introduction (15hours)

1.1 Concepts: Industrialization. (K1, K2)

1.2 ,Urbanization, urbanism and urban area (K1, K2)

1.3 Urban Local Self – Government: Urban local self – government bodies, (K2,K4,)

1.4 Composition and functions ,(K2, K3,K4)

1.5 Urbanization – Concept and characteristics (K1,K2, K3)

1.6 Urbanization and social problems. (K2,K4,K5)

Unit II: Slum (15 hours)

2.1 Definition, characteristics, types, causes and consequences of growth of slums (K1,K2,K3,K4)

2.2 The Tamil Nadu Slum Areas (Slum Clearance and Improvement) Act ,Structure and functions of Tamil Nadu Slum Clearance Board 1971 (K2,K3,K4,K5)

2.3 Policies and critical analysis of the approach of the government towards slum development (K2,K3,K4,K6)

2.4 Problems of street children and the programmes available for them ,(K2,K4,K5)

2.5 Urban Health Problems (K1, K2)

2.6 Health and sanitation services for urban people (K1,K2,K3)

Unit III: Urban housing problems and Transportation (15hours)

3.1 Urban housing problems and Transportation (K2,K4,K5)

3.2 housing schemes (K2, K3,K4)

3.3 funding agencies for housing – HUDCO, CMDA - Tamil Nadu Housing Board, (K2,,K4,K5)

3.4 Role of government and NGO's in Urban Community development - (K2,K3,K4)

3.5 Problems of Mass Transportation (K2,K4,K5)

3.6. Mass Rapid Transit System (MRTS), Ring Road, Smart city concept. (K1,K2,)

Unit IV: Pavement Dwellers (15hours)

4.1 Pavement Dwellers (K1, K2,)

4.2 Employment for Pavement dweller (K2,K4)

4.3 Night Shelters (K2,K3)

4.4 Urban Poverty and its impact - (K2, K4,K5)

4.5, Urban Poverty eradication programmes in Tamil Nadu (K2,K3,K4)

4.6 Air, Water, Soil and Noise Pollution – Pollution Control in Cities.(K2,K4)

Unit V: People Centered Development (PCD) (15hours)

5.1, People Centered Development (PCD) – Concept, Meaning (K1, K2, K3)

5.2 Objectives (K2, K3)

5.3 Need and importance in urban community development (K2,K3,K4,K5)

5.4 Enlisting people's participation (K2,,K3,K6)

5.5 Utilization of human resource (K2,K3)

5.6 Quality of life index.(K2,K3,K4)

Books for Study and Reference:

1. Ashish Bose – India's Urbanization: 1901 – 2001, McGraw Hill, New Delhi, 1971.
2. Bhattacharya B. – Urban Development in India, Shree Publishing House, Delhi, 1979.
3. N.K. Behura, R. P. Mohanty – Urbanization Street Children and Their Problems – Discovery Publishing House, Delhi, 2005.
4. I. Sundar t. Sezhiyan – Disaster Management – Sarup and Sons, Delhi, 2005.

5. Sudha Mohan - Urban Development: New Localism - Rawat Publications, New Delhi, 2005.
6. Ashok Narang – Urban Sociology – Murari Lal & Sons, New Delhi, 2006.
7. Dr. Vatsyanan – Urban Sociology – Kedar Nath, Ram Nath, Meerut, 1981.
8. R.B. Singh – Sustainable Urban Development – Concept Publishing Co, Delhi 2006.
9. Darshna Tyagi – Urban Anthropology – Anmol Publications, Delhi, 2006.
10. Sabir Ali – Dimensions of Urban Poverty – Rawat Publications, 2006.

SEMESTER IV – SPECIALIZATION I D
PSCDD20 –ENTREPRENEURSHIP DEVELOPMENT

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credit | Marks |
|------|-----|-------------|------------------------------|-------------|-----------------|-----|--------|-------|
| II | IV | PSCDD20 | Entrepreneurship Development | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES :

- To encourage students to become an Entrepreneur
- To develop the Entrepreneurship plan among the students
- To understand the role and contribution of professional social work in the field of Entrepreneurship.
- To encourage women to be economically empowered
- To examine the historical development of Entrepreneurship

COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,

CO1 : Analyze the basic concept of Entrepreneurship and develop entrepreneurial skills to craft innovative responses to social problems

CO2 : Apply social entrepreneurship to both profit and non-profit firms to create social value

CO3 : Recognize, evaluate the opportunities, explore innovative approaches, mobilize resources, manage risks, and build viable social enterprises

CO4 : Bridge the social, cultural and economic gap by providing opportunities and encourage women to be economically empowered

CO5 : Analyze and understand the scope of SmallScale Industries for employment opportunities

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | M | H | H | H |
| CO2 | H | M | H | H | H | H |
| CO3 | H | H | H | H | M | H |
| CO4 | H | H | H | M | H | H |
| CO5 | M | H | H | H | H | M |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | M | H | H | H | H | H |
| CO2 | M | H | M | H | H | H |
| CO3 | M | H | H | H | H | H |
| CO4 | M | H | H | H | H | H |
| CO5 | M | H | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I: Basic Concept of Entrepreneurship

(15 hours)

- 1.1 Entrepreneur and Entrepreneurship : Definition ,meaning (K2,K1)
- 1.2 Importance of Entrepreneur, (K2,K3)
- 1.3 Characteristics and competencies, (K2,K3)
- 1.4 Enterprise culture, (K5,K3)
- 1.5 Role of Entrepreneurs in economic development, (K6,K5,K2)
- 1.6 Problems of Entrepreneurs. (K4,K2,K1)

Unit II: Evolution of Entrepreneurship

(15 hours)

- 2.1 Evolution of Entrepreneurship: Definition, (K2,K1)
- 2.2 Concepts of Entrepreneurship (K2,K3)
- 2.3 Nature of Entrepreneurship (K2,K1)
- 2.4 Elements and interactive process (K2,K3)
- 2.5 Qualities of successful Entrepreneur (K4,K3)
- 2.6 Classification and types of Entrepreneurs. (K6,K5,K4)

Unit III: Entrepreneurship Development

(15 hours)

- 3.1 Developing the Entrepreneurship plan (K6,K3)
- 3.2 Environmental assessment (K5,K3)
- 3.3 Opportunities in education (K2,K4)
- 3.4 Managing Entrepreneurship growth (K4,K3)
- 3.5 Developmental stages (K5,K4,K3)
- 3.6 Motivating factors. (K5,K3,K2)

Unit IV: Women Entrepreneurship

(15 hours)

- 4.1 Women Entrepreneurship: Definition (K2,K1)
- 4.2 Concept of Entrepreneurship (K2,K3)
- 4.3 Success of women Entrepreneurship (K2,K3)
- 4.4 Constrains for women entrepreneurs (K2,K3)
- 4.5 Rural Entrepreneurship, approaches to rural Entrepreneurship (K5,K3)
- 4.6 Different governments schemes of welfare development. (K5,K4,K3,K2)

Unit V: SSI

(15 hours)

- 5.1 Small Scale Industry: Definition and meaning, (K2,K1)
- 5.2 Classification of SSI (K3,K2)
- 5.3 Characteristics of SSI (K2,K3)
- 5.4 Importance of SSI, (K2,K3)
- 5.5 Exports and SSI sector, (K5,K4,K3)
- 5.6 Financial institutions, SSIs , SHGs. (K5,K4)

Books for Study and Reference:

1. Kuratko D.F.etal. –Entrepreneurship: A Contemporary Approach – H.C. Publishers, London, 2001.
2. Gupta M.C – Entrepreneurship in Small Scale Industry – Anmol Publications, New Delhi, 1987.
3. Schumadcher E.F - Small is Beautiful – Harper and Row, NY, 1972.
4. Curtis E.t.etal. - Effective Small Business Management – Business Publications, Texas, 1975.
5. Curtis E.T. et al. – Successful Small Business Management – Business Publications, Texas, 1975.

6. Schumpeter J.A – Management of Small Scale Industries – Harvard University Press, 1949.
7. Lambden J. and Targett D. – Small Business Finance: A Simple Approach – Pitman Publishers, London, 1990.
8. Kuratko – Entrepreneurship Theory, Process - Practice – Sanat Printers, Haryana, 2007.
9. Puneet, Srivastava – Accidental Entrepreneur – Rupa & Co. Delhi, 2005.
10. Vasant Desai – Dynamics of Entrepreneurial Development and Management – Himalaya Publishing House, Delhi, Nagpur, 2006.
11. C.B.Gupta, N.P.Srinivasan – Entrepreneurial Development – Sultan & Sons, Delhi, 2006.
12. 1001 Ideas for Small and Tiny Industries, Govt. Publication.

SEMESTER IV – SPECIALIZATION – II C

PSHRC20– LABOUR WELFARE AND INDUSTRIAL RELATIONS

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|---|-------------|-----------------|-----|---------|-------|
| II | IV | PSHRC20 | Labour Welfare and Industrial Relations | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES

- To help the student learn the basic facts concerning Industrial relations and Labour welfare
- To sensitize the students to adopt suitable attitudes for the practice of industrial relations and labour welfare.
- To enable them to realize the need to have suitable skills for the practice of Industrial relations and Labour welfare

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1 : Acquire a global as well as a local perspective on Industrial relations and trade unions.

CO2 : Sensitized to adopt suitable attitude to practice Industrial Relations.

CO3 : Acquire appropriate and professional skills required for Industrial relations

CO4 : Attain knowledge on various statutory and legal aspects.

CO5 : Acquire interpersonal relationship and negotiation skills

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
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| CO1 | H | H | H | H | M | M |
| CO2 | H | H | H | M | M | H |
| CO3 | M | H | M | M | M | H |
| CO4 | H | H | M | H | M | M |
| CO5 | H | H | H | M | H | M |

| CO/PO | PO | | | | | |
|--------------|------------|------------|------------|------------|------------|------------|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | H | H | M | H | H |
| CO2 | H | M | H | H | H | H |
| CO3 | M | H | H | H | M | H |
| CO4 | H | M | H | M | H | H |
| CO5 | H | M | H | H | M | H |

(Low - L, Medium – M, High - H)

UNIT-I Industrial Conflicts (15 hours)

- 1.1 concept, characteristics, objectives and factors affecting industrial relation---
(K3,K4,K2)
- 1.2 Industrial relations in India,IR at Plant and Shop Floor Level—(K4,K3,K2)
- 1.3 Industrial Policy,Code of displin,Code of conduct---(K6 K5 K4)
- 1.4 Grievance settlement procedure,Domestic enquiry procedure---(K6,K5,K4)
- 1.5 Meaning definition factor (Industrial disputes Acr1947)—(K4K3K2)
- 1.6 Definition of workmen,Stikes and lockouts,concepts of Industrial peace cause and
consequences of industrial conflict(case study)----(K6,K5,K4,K3)

UNIT-II Trade Union (15 hours)

- 2.1 Origin and Growth of Trade Union---(K2,K1)
- 2.2 Trade Unionism in India and its role in Industrial Relations----K4,K2,K3)
- 2.3 Objectives, Functions and Structure of Trade Union—(K3,K4,K2)
- 2.4 Employers rights on Trade Union---(K6 K5 K4)
- 2.5 Employers organization, Objectives and functions----(K4,K3)
- 2.6 Role in reducing Industrial conflict(Trade Union Act 1926 Case studies)----(K6,K5,K4)

UNIT-III Collective Bargaining (15 hours)

- 3.1 Meaning, Theories, Objectives, Phases---(K2,K3 K1)
- 3.2 Prerequisites, Principles, Strategies and negotiation skills---(K4,K2K3)
- 3.3 Factors influencing Collective Bargaining, Collective Bargaining in India---(K5,K4,K3)
- 3.4 Meditation, Conciliation, Arbitration and Adjudication---(K5,K4,K3)
- 3.5 Statutory and Non Statutory machinery for prevention and settlement of disputes, Long term settlements---(K6,K5,K4)
- 3.6 Case studies Industrial Act 1947,Trade Union Act 1926---(K6,K5)

UNIT-VI Labor Welfare

(15hours)

- 4.1 Concept, Philosophies, need, objectives principles----(K3,K2,K1)
- 4.2 Scope and limitations of Labour Welfare and Historical Development of Labour Welfare in India---(K5,K4,K2)
- 4.3 Statutory and Non Statutory Welfare Provisions---(K6,K5,K3)
- 4.4 Factories Act 1948,Quality of work life, social security and social security measures—(K6,K5,K4)
- 4.5 Industrial counseling, Pre-retirement—(K6,K4,K2)
- 4.6 CSR activities---(K6,K4,K3)

UNIT-V Workers Participation in Management

(15hours)

- 5.1 Concept- Aims and Objectives,(k2,K1)
- 5.2 Scope and Levels of participation----(K3,K2,K4)
- 5.3 Conditions essential for working of the Scheme of workers participation in management--(K5,K4,K3)
- 5.4 Management by Objectives---(K6,K4)
- 5.5 Introduction to workmen committee—(K4,K3,K2,K1)
- 5.6 Impact of Globalisation,Liberalisation and privatization of Indian Industry----(K6,K5,K4)

Books for Study and Reference:

1. S.P.Singh – Industrial Relations – A.I.T.B.S Publishers, India, 2008.
2. N.G.Nair Nad Latha Nair – Personnel Management and Industrial Relations – S.Chand & Company Ltd., New Delhi, 2004.
3. Nirmal Singh and S.K.Bhatia - Industrial Relations and Collective Bargaining – Deep Publications Ltd., New Delhi, 2005.

4. P.C.Tripathi - Personnel Management and Industrial Relations – Stan Chand & Company Ltd., New Delhi, 2006.
5. R.S.Davar - Personnel Management and Industrial Relations – Vikas Publishing House Ltd., New Delhi, 2007.
6. S.K.Bhatia – Constructive Industrial Relations and Labour Laws – Deep and Deep Publications Ltd., New Delhi, 2003.
7. S.C.Srivatsava – Industrial Relations and Labour Law – Vikas Publishing House, New Delhi, 2007.
8. Jagadish – Labour Welfare Administration – Akansha Publishing House, New Delhi, 2004.

SEMESTER IV – SPECIALIZATION II D

PSHRD20 – ORGANIZATIONAL BEHAVIOUR

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|--------------------------|-------------|-----------------|-----|---------|-------|
| II | IV | PSHRD20 | Organizational Behaviour | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES

- To help students build a knowledge base appropriate to understand the human behavior in an organization.
- To enable the students to perceive the attitudes required for the successful applications of organizational behavior.
- To present a new perspective for management.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1 : Analyse individual and group behavior and understand the implications of organizational behavior on the process of management.

CO2 : Identify different motivational theories and evaluate motivational strategies used in a variety of organisational settings.

CO3 : Evaluate the appropriateness of various leadership styles and conflict management strategies used in organizations.

CO4 : Explore managerial and interpersonal skills in presenting a new perspective for management.

CO5 : Explain how organizational change and culture affect working relationships within organization..

| | |
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| CO/PSO | PSO |
|---------------|------------|

| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
|------------|-------------|-------------|-------------|-------------|-------------|-------------|
| CO1 | H | H | M | H | H | M |
| CO2 | H | M | H | H | M | H |
| CO3 | M | H | H | M | H | H |
| CO4 | H | H | M | H | H | M |
| CO5 | H | M | H | H | H | M |

| CO/PO | PO | | | | | |
|--------------|------------|------------|------------|------------|------------|------------|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | M | H | M | H | M |
| CO2 | M | H | H | M | M | H |
| CO3 | H | M | H | H | H | H |
| CO4 | M | H | H | M | H | H |
| CO5 | H | M | H | H | H | H |

(Low - L, Medium – M, High - H)

UNIT I - INTRODUCTION TO ORGANIZATIONAL BEHAVIOUR (15hours)

1.1 History, definition, concept(K2,K1)

1.2 Need and importance of organizational behaviour (K2,K1)

1.3 Key elements of organizational behaviour (K2,K1)

1.4 Nature and scope (K4,K2,K1)

1.5 Frame work (K4,K2)

1.6 Organizational behaviour models. (K3,K2)

UNIT II - INDIVIDUAL BEHAVIOUR

(15hours)

2.1 Concept of Individual Behaviour – Factors affecting Individual behaviour (K4,K2,K1)

2.2 Personality – types – Factors influencing personality – Theories(K3,K2,K1)

2.3 Learning – Types of learners – The learning process – Learning theories – Organizational behaviour modification - Misbehaviour – Types – Management Intervention. (k5,K4,K2,K1)

2.4 Emotions - Emotional Labour – Emotional Intelligence – Theories. Attitudes – Characteristics – Components – Formation – Measurement- Values. (K4,k3,K2,K1)

2.5 Perceptions – Importance – Factors influencing perception – Interpersonal perception
(K3,K2,K1)

2.6 Impression Management Motivation – importance – Types – Effects on work behavior –
Stress – management of stress. (K5,K4,K2)

UNIT III - GROUP BEHAVIOUR (15hours)

3.1 Organization structure – Formation (K2,K1)

3.2 Groups in organizations – Influence (K4,K3)

3.3 Group dynamics – Emergence of informal leaders and working norms (K4,K5)

3.4 Group decision making techniques (K4,K2,K1)

3.5 Group Cohesion - Team building - Interpersonal relations – Communication – Control.
(K5,K4,K6)

UNIT IV - LEADERSHIP AND POWER (15hours)

4.1 Meaning (K2,K1)

4.2 Importance (K2,K1)

4.3 Leadership styles – Theories (K4,K2,)

4.4 Leaders Vs Managers – Sources of power (K4,K2,K3)

4.5 Power centers (K5,K2)

4.6 Power and Politics. (K3,K2)

UNIT V – DYNAMICS OF ORGANIZATIONAL BEHAVIOUR (15 hours)

5.1

5.1 Organizational culture and climate – Factors affecting organizational climate – Importance.
(K4,K3)

5.2 Job satisfaction – Determinants – Measurements – Influence on behavior. (K4,K2,K1)

5.3 Organizational change – Importance – the change process – Resistance to change –
Managing change. (K4,K2,K3)

5.4 Stability Vs Change – Proactive Vs Reaction change (K3,K4)

5.5 Stress – Work Stressors – Prevention and Management of stress – Balancing work and Life.
(K4,K2)

5.6 Organizational development – Characteristics – objectives –. Organizational effectiveness.(
K5,K2,K3)

Books for Study and Reference:

1. P.K.Agarwal – Management Process and Organizational Behaviour – Vrinda Publications (P) Ltd., 2nd Edition, New Delhi, 2009.
2. J.Jayashankar – Organizational Behaviour – Margham Publications, Chennai, 1st Edition, 2006.
3. M.N.Mishra - Organizational Behaviour – Vikas Publishing House Pvt. Ltd., New Delhi, 2001.
4. Uma Sekaran - Organizational Behaviour – 2nd Edition, Tata McGraw Hill Education Pvt. Ltd., New Delhi, 2009.
5. Nirmal Singh - Organizational Behaviour – Deep & Deep Publications (P) Ltd, New Delhi, 1st Edition, 2009.
6. Jayantee Mukherjee Saha – Organizational Management and Behaviour – Anurag Jain Excel Books, New Delhi, 2006.
7. P.K.Agarwal, Management Process and Organisational Behaviour – 2nd Edition, Vrinda Publications, New Delhi, 2008.
8. Dr.H.L.Kaila – Organisational Behaviour and HRM – 3rd edition, AITBS Publishers, New Delhi, 2011.
9. Wendell L. French, Cecil H. Bell – Organizational Development – 6th Edition, Dorling Kindersley

SEMESTER IV - SPECIALIZATION - III C

PSMSC20 - REHABILITATION STRATEGIES AND TECHNIQUES

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|--|-------------|-----------------|-----|---------|-------|
| II | IV | PSMSC20 | Rehabilitation strategies and techniques | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES

- To understand on rehabilitation strategies and techniques.
- To highlight the importance of social work profession and role of social worker in the field of rehabilitation.
- To understand the assessment of major disabilities.
- To understand the legal status and welfare schemes for disabled people.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes.

CO1: Learn and understand professional rehabilitation strategies and techniques.

CO2: Understand the importance of social work profession in rehabilitation.

CO3: Examine the role of social workers in the field of rehabilitation.

CO4: Analyse the legal status and the welfare schemes for the specially challenged.

CO5: Acquire professional skills to examine and assess clients with major disabilities.

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | M | H | H | M |
| CO2 | H | M | H | H | M | H |
| CO3 | M | H | H | M | H | H |
| CO4 | H | H | M | H | H | M |
| CO5 | H | M | H | H | H | M |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | H | M | M | H | H |
| CO2 | H | H | M | M | H | H |
| CO3 | H | H | M | M | H | H |
| CO4 | H | H | H | M | H | H |
| CO5 | H | H | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I: **(15 hours)**

1.1 Definition of Impairment, Disability, Differently abled - Classification of Differently Children **(K1,K2)**

1.2 Approaches to Prevention **(K3,K2)**

1.3 Models of disability and international classification of functioning and health **(K2,K3)**

1.4 Rehabilitation - Meaning, Definition, Goals, **(K3,K2)**

1.5 Principles - Options of rehabilitation **(K1,K2)**

1.6 Community based and institutional based rehabilitation and History of Rehabilitation.**(K3,K6)**

Unit II: **(15 hours)**

2.1 Fields and Types of Rehabilitation: Medical Rehabilitation, Vocational Rehabilitation, Social Rehabilitation - Psychological Rehabilitation, Physical Rehabilitation, Economic Rehabilitation. **(K2,K3)**

Unit III: (15 hours)

3.1 Identification and assessment of major Disabilities:- Hearing Impairment, Visual Impairment, Mental Retardation, Locomotor Disability**(K3,K4,K5)**

3.2 Learning Disability, Leprosy, Cerebral Palsy - Problems And Remedies**(K2,K3 K4)**

3.3 Role of Social Worker In the field, Rehabilitation Counselling.**(K2,K3)**

Unit IV: (15 hours)

4.1 Psychiatric Rehabilitation: Principles, concept, process and Programs **(K2,K3)**

4.2 Role of social Worker in Psychiatric Rehabilitation **(K3,K4)**

Unit V: (15 hours)

5.1 Rights of people with Disabilities: Legislation for Disabled People **(K3,K4)**

5.2 Rights of Persons with Disability Act 2016 **(K2,K3)**

5.3 Mental Health Act, Autism Act - Welfare Schemes for Disabled **(K2,K3,K4)**

Books for Study and Reference:

1. Advani L. & Chadha A. - You and Your Special Child - New Delhi: UBS Publishers' Distributors Private Ltd., 2003
2. Agarwal, K. - A Handbook for Parents of Children with Disabilities - New Delhi, Planning Commission Government of India, 2002
3. Immanuel S.P. & Agnes, Leela - Community Based Rehabilitation for Disabled, Tiruchirapalli; Holy Cross Service Society, 1996
4. Mohanty, J. and Mohanty B. - Early Childhood Care and Education (ECCE), New Delhi: Deep & Deep Publications, 1994
5. Krishna, V.V., Dutt, B.S.V., & Rao, K.H., (Eds) - Disabled Persons, New Delhi; Discovery Publishing House, 2001.
6. Kundu, C.L. - Status of Disability in India - 2000, New Delhi, Rehabilitation Council of India, 2000.
7. Punani B. & Rawal .N. - Community Based Rehabilitation, (Visual Impairment), Bombay; National Association for the Blind, 1997.
8. Punani B., & Rawal N. - Handbook - Visual Handicap, New Delhi, Ashish Publishing House, 1993.
9. Murthy S.P. & Gopalan I - Workbook on Community Based Rehabilitation Services, Bangalore; Vikas CBR Project, 1992.
10. Desai A.N. - Helping the Handicapped: Problems and Prospects - New Delhi: Ashish Publishing House, 1990.

11. Notes on Topics of Paper - IV, Persons with Mental Retardation - Family and Community Interaction, Diploma in Special Education (Mental Retardation) Secunderabad : National Institute for the Mentally Handicapped (NIMH).
12. Kundu C.L. - Disability Status in India - New Delhi, RCI, 2002.
13. Narayan J (Ed.) - School Readiness for Children with Special Needs - Secunderabad, NIMH, 1999.
14. Sunder S. - Textbook of Rehabilitation – New Delhi, Jaypee Brothers Medical Publishers (P) Ltd., 2010.

SEMESTER IV -SPECIALIZATION - III D

PSMSD20 - PSYCHIATRIC SOCIAL WORK

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|-------------------------|-------------|-----------------|-----|---------|-------|
| II | IV | PSMSD20 | Psychiatric Social Work | Theory | Core | 5 | 4 | 100 |

COURSE OBJECTIVES

- To understand Psychiatric Social Work in the context of changing trends in the care.
- To understand the Legal aspects in Psychiatric settings.
- To sensitize the students to the attitudes required for the practice of counseling.
- To engage the students to identify and practice the appropriate skills.

COURSE OUTCOME

After completion of the course the students will be able to attain the following outcomes,

CO1: Explore the emerging trends in the care of Psychiatric social work.

CO2: Examine the application of counseling with various issues.

CO3: Examine the legal aspects in the Psychiatric settings.

CO4: Emphasize the provision of competent, ethical clinical competencies of social work.

CO5: Sensitized with attitudes and skills required for the practice of counseling.

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | M | H | H | M |
| CO2 | H | M | H | H | M | H |

| | | | | | | |
|------------|---|---|---|---|---|---|
| CO3 | M | H | H | M | H | H |
| CO4 | H | H | M | H | H | M |
| CO5 | H | M | H | H | H | M |
| CO6 | H | M | H | H | M | H |

| CO/PO | PO | | | | | |
|--------------|------------|------------|------------|------------|------------|------------|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | H | M | M | M | M | H |
| CO2 | H | H | H | M | M | H |
| CO3 | H | H | H | M | H | H |
| CO4 | H | H | M | M | M | H |
| CO5 | H | H | H | H | M | H |

(Low - L, Medium – M, High - H)

Unit I:

(15 hours)

- 1.1** Psychiatry social work in special settings - social work practice in child guidance clinic **(K1,K2)**
- 1.2** Practice in correctional settings - In de-addiction - Crisis Intervention centre ; and with special groups such as molestation and childhood sexual abused; and HIV / AIDS patients **(K2,K3)**
- 1.3** Analysis of mental health problems among vulnerable groups such as women, aged, children and disaster victims **(K2,K3,K4)**

Unit II:

(15 hours)

- 2.1** Understanding of basic theories in Social work treatment**(K1,K2)**
- 2.2** Psychoanalytical, psychosocial, transactional analysis **(K2,K3,K4)**
- 2.3** Life model, family centered treatment, task centered, crisis intervention, behaviour modification and cognitive therapy, Group therapy **(K2,K3)**

Unit III:

(15 hours)

- 3.1** Legal status governing admission to and discharge from psychiatric hospitals and psychiatric nursing homes. **(K2,K3)**

3.2 Mental health policies and legislation in India - National mental health programmes
(K3,K4)

3.3 Case study models of mental health care.(K2,K4)

Unit IV: (15 hours)

4.1 Counselling: Definition, Goals and Ethics, variables affecting the counselling process, communication (K2,K1)

4.2 Counsellee and counsellor relationship (K2,K1)

4.3 Counselling skills: respect, authenticity and congruence empathy, availability, concreteness and specificity, avoiding assumptions, recognizing the client potential, immediacy, confrontation.(K3,K1)

Unit V: (15 hours)

5.1 Counseling Process: Stage - I: Problem exploration and Clarification creating awareness of need for help.(K1,K2)

5.2 Stage - II: Self exploration and development of relationship (K1,K2)

5.3 Stage - III: Impression of feelings and clarification of problems (K1,K2)

5.4 Stage - IV: Exploration of deeper feelings (K1,K2)

5.5 Stage - V: Integration process (K2,K3)

5.6 Stage- VI: Concerned with time and perspective (K2,K3)

5.7 Stage - VII: Developing the awareness of the counsellee (K2,K3,K4)

5.8 Stage - VIII: To make use of psychotherapeutic or counselling benefit (K2,K3)

Books for Study and Reference:

1. Hartman and Lairdj - Family Centered Social Work Practice - New York, The Free Press, 1983.
2. Jehu, Derek et al - Behavior Modification in Social Work - London, Wiley Inter Science, 1972.
3. Kaplan, Sadock - Synopsis of Psychiatry, 7th Edition, New Delhi, BI Waverly Pvt. Ltd., 1994.
4. Scully, James H. - Psychiatry - New Delhi, BI Waverly Pvt. Ltd., 1995.
5. Jay, Pee - Diagnostic and Statistical Manual of Mental Disorder - New Delhi: Jay Pee Brothers, 1994.
6. Anjal Gandhi - School Social Work - Commonwealth Publishers, New Delhi, 20007.
7. Asha Mans & Annie Patchi - Women Disability and Identity - Sage Publications, New Delhi, 2003.
8. Dr. Rashmi Pathak - Empowerment and Social Governance - Isha Books, Delhi, 2003.

9. Afsar Bano - Indian Women: The Changing Face - Kilsas Books, New Delhi, 2003.
10. Dave, Indu - The Basic Elements of Counseling - Strling, New Delhi.
11. Fullmer, D.W. & Bernard H.W, Counselling Content and Process.
12. Harms E & Schreiber, Handbook of counseling Techniques, Oxford press

SEMESTER IV

PESWG20– ELECTIVE IV A: ADMINISTRATION OF SERVICE ORGANIZATION

| Year | SEM | Course Code | Title of the Course | Course Type | Course Category | H/W | Credits | Marks |
|------|-----|-------------|--|-------------|-----------------|-----|---------|-------|
| II | IV | PESWG20 | Administration of Service Organization | Theory | Elective | 5 | 4 | 100 |

COURSE OBJECTIVES :

- To acquire knowledge on administration of agencies.
- To encourage students to apply administration process into practice
- To develop the skills to start an NGO
- To understand different registration process and the functions of Social welfare board at central and state level
- To motivate students to develop Innovative methods and techniques for effective social welfare services

COURSE OUTCOMES

After completion of the course the students will be able to attain the following outcomes,

CO1 : Understand and support about the concepts of social welfare and social welfare administration

CO2 : Learn and develop the knowledge on actual structure, process and components of welfare administration

CO3 : Understand and evaluate the relevance of social welfare administration in the field of Social Work

CO4 : Analyse ,Gain knowledge on office procedures, NGO's and role of social worker in different settings.

CO5 : Application of Administration process in Service Organizations

| CO/PSO | PSO | | | | | |
|--------|------|------|------|------|------|------|
| | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PSO6 |
| CO1 | H | H | M | H | H | H |
| CO2 | H | H | H | M | H | H |
| CO3 | H | M | H | H | H | H |
| CO4 | H | H | H | H | H | H |
| CO5 | H | H | M | H | H | H |

| CO/PO | PO | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| | PO1 | PO2 | PO3 | PO4 | PO5 | PO6 |
| CO1 | M | H | H | M | H | H |
| CO2 | H | H | H | H | H | H |
| CO3 | M | H | H | H | H | H |
| CO4 | M | H | H | H | H | H |
| CO5 | M | H | H | H | H | H |

(Low - L, Medium – M, High - H)

Unit I: Basic concept (15 hours)

- 1.1 Social Welfare Administration: Definitions, (K2,K1)
- 1.2 Scope and Principles, Purpose, (K2,K3)
- 1.3 Types of administration, Functions of administration (K2,K3)
- 1.4 Democratic nature – Delegation, Decentralization, (K3,K4,K5)
- 1.5 Management by Objectives, (K3,K5)
- 1.6 Sustainable Development Goals. (K4,K3,K6)

Unit II: Process (15 hours)

- 2.1 Administration process and Office Administration: Planning, Staffing(K2,K1,K3)
- 2.2 Co-ordination, Communication, (K2,K1,K3)
- 2.3 Public-Relations, Evaluation, (K2,K1,K3)
- 2.4 Budgeting, Accounting, (K2,K1,K3)
- 2.5 Auditing, Fund raising, (K2,K1,K3)
- 2.6 Office procedures and record maintenance. (K5,K2,K1)

Unit III: Different Registration (15 hours)

- 3.1 Social Welfare Organization: Registration of societies and trusts (K5,K4)

- 3.2 Foreign contribution and regulation act 1976(**K2,K3**)
- 3.3 Functions and responsibilities of governing board of FCRA(**K2,K1,K4**)
- 3.4 committees and office bearers of FCRA(**K2,K5**)
- 3.5 Organizational structure and programme of central social welfare board and State social welfare board. (**K5,K4,K2**)

Unit IV: Starting NGO

(15 hours)

- 4.1 Stating an NGO: Introduction, Board of Directors, (**K6,K4**)
- 4.2 Developing mission statement, vision statement, values (**K6,K5**)
- 4.3 NGO Byelaws, (**K3,K5**)
- 4.4 Register the NGO, (**K5**)
- 4.5 Funding, Office Management, Networking, (**K3,K5,K4**)
- 4.6 NGO's in different settings. (**K6,K5,K2**)

Unit V: Administration process

(15 hours)

- 5.1 Personnel Administration: Manpower planning, (**K2,K1,K3**)
- 5.2 Induction, training, (**K2,K1,K3**)
- 5.3 Supervision, staff welfare(**K2,K1,K3**)
- 5.4 Service condition and staff morale (**K2,K1,K3**)
- 5.5 Problems faced by NGOs. (**K5,K3,K2**)

Books for Study and Reference:

1. Chowdry D.Paul - Social Welfare Administration – ATMA Ram & Sons, Delhi, 1992.
2. Dr.Radhakrishnan - Encyclopedia of Social Work - Vol. I, II, III Planning Commission Govt. of India.
3. Madan G.R. – Indian Social Problems - Vol. I, II, Social Work, Allied Publishers, 1987.
4. Susan Erels & Barbara Harriss White – Outcast From Social Welfare – Books for Change, Bangalore, 2002.
5. Shaikh Ashar Iqbal – An Introduction to Social Welfare – Sublime Publishers, Jaipur, 2005.
6. Shaikh Ashar Iqbal – Problems of Social Welfare and Work - Sublime Publishers, 2005.
7. S.K.Pandy - Social Work Administration - Mahaveer & Sons, New Delhi, 2007.